

**From:** Julie Grieves  
**Sent:** 09 June 2020 09:14  
**To:** Planning Scanning  
**Subject:** FW: FG/152/19/PL - CIL Form  
**Attachments:** 40 Little Paddocks CIL Form-2-Assumption-of-Liability 08.06.20.pdf

Please upload email only as planning correspondence 'CIL email re Form 2'

Thanks

**Julie Grieves**  
Community Infrastructure Levy Officer



Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

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**From:** Robert Shreeve [REDACTED]  
**Sent:** 08 June 2020 14:53  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Cc:** Paul Bridgwater [REDACTED]; Sharon Rowe [REDACTED]  
**Subject:** RE: FG/152/19/PL - CIL Form

Dear Julie

Further to your email we attach the completed form 2 on behalf of our client as requested which we trust is satisfactory.

Kind regards

Robert  
Robert Shreeve  
For and on behalf of Robert Shreeve Associates Ltd



Robert Shreeve Associates Ltd.  
Office: 1 Stable Offices, Furnace Farm, Furnace Lane, Lamberhurst, Tunbridge Wells, Kent TN3 8LF  
Registered office: Grosvenor Lodge, 72 Grosvenor Road, Tunbridge Wells, Kent TN1 2AZ  
Registered no. S358702 V.A.T. Number 445 757812

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**RIBA**   
Chartered Practice



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**From:** Julie Grieves <[REDACTED]>  
**Sent:** 05 June 2020 08:38  
**To:** Joe Treherne <[REDACTED]>  
**Cc:** [REDACTED]  
**Subject:** RE: FG/152/19/PL - CIL Form

Dear Mr Treherne,

The application was approved yesterday and I am getting ready to send the CIL Liability Notice out. You haven't completed a Form 2: Assumption of Liability yet and before I send, I wondered if you would prefer to complete this before the notice gets sent out? <https://www.arun.gov.uk/cil#forms>

Kind regards

**Julie Grieves**  
Community Infrastructure Levy Officer



[REDACTED]  
Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF  
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**From:** Julie Grieves  
**Sent:** 02 April 2020 08:55  
**To:** Joe Treherne <[REDACTED]>  
**Subject:** RE: FG/152/19/PL - CIL Form

Thanks you,

Could you forward proof that the existing building has been in use for 6 months within the last 3 years.

Regards,  
Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

(Working days Monday, Tuesday & Wednesday 9.00am-18.00pm & Thursday & Friday 9.00am-2.45pm)

Internal: 37448 | External: +44 (0) 1903 737500 x37448 | E-mail: [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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**From:** Joe Treherne [REDACTED]

**Sent:** 01 April 2020 18:10

**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>

**Cc:** [REDACTED] Robert Shreeve [REDACTED]

**Subject:** FG/152/19/PL - CIL Form

Dear Julie,

Please find completed CIL form attached as requested. Please also note that the applicant (Mr Paul Bridgewater) is copied in on this email.

Kind regards

Joe

Joe Treherne BArch (Hons), MArch, DipArch, RIBA

Architect



Robert Shreeve Associates Ltd.

Office: 1 Stable Offices, Furnace Farm, Furnace Lane, Lamberhurst, Tunbridge Wells, Kent TN3 8LE

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[REDACTED]

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Chartered Practice



**From:** Julie Grieves [REDACTED]  
**Sent:** 01 April 2020 13:40  
**To:** Robert Shreeve [REDACTED]  
**Subject:** FG/152/19/PL - CIL Form

Good afternoon,

Following on from my email on 24<sup>th</sup> March, Arun is now a CIL charging authority. We have yet to receive a completed CIL Form 1. If you could forward this as a matter of urgency that would be brilliant. If you could also confirm the applicant email.

Kind regards  
Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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