Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
**www.arun.gov.uk**

# Householder Application for Planning Permission for works or extension to a dwelling

## Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 9

Suffix:

Property Name:

Address Line 1: Clover Lane

Address Line 2:

Address Line 3: West Sussex

Town/city: Ferring

Postcode: BN12 5LZ

### Description of site location must be completed if postcode is not known:

Easting (x): 509145

Northing (y): 102320

Description:

## Applicant Details

### Name/Company

Title

First name

Malgorzata

Surname

Grzyb

Company Name

### Address

Address line 1

9 Clover Lane

Address line 2

Ferring

Address line 3

Town/City

Worthing

Country

United Kingdom

Postcode

BN12 5LZ

Are you an agent acting on behalf of the applicant?

- ○ Yes
- ⊘ No

### Contact Details

Primary number

[redacted]

Fax number

[redacted]

## Description of Proposed Works

Please describe the proposed works

Single storey front and rear extension and roof/attic extension

Has the work already been started without consent?

- ○ Yes
- ◉ No

## Materials

Does the proposed development require any materials to be used externally?

- ◉ Yes
- ○ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

**Type:**
Roof

**Existing materials and finishes:**
Felt (flat roof) and plain red clay tiles (pitched roof)

**Proposed materials and finishes:**
GRP (flat roof) and plain red clay tiles (pitched roof)

**Type:**
Walls

**Existing materials and finishes:**
Brick internal and external walls

**Proposed materials and finishes:**
New internal walls will be sand cement plaster and paint to white, lightweight concrete block 7N2. New external walls will be brick and matched to existing.

**Type:**
Other

**Other (please specify):**
Joists and rafters

**Existing materials and finishes:**

**Proposed materials and finishes:**
Sawn treated timber. 50mmx225mm, 50mmx100mm, 50mmx150mm

**Type:**
Other

**Other (please specify):**
Fascia boards

**Existing materials and finishes:**
Timber

**Proposed materials and finishes:**
Timber or PVC

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

MLGF_SK_01_Ex_Location Plan
MLGF_SK_02_EP_Block Plans
MLGF_SK_03_EP_Ground Floor Plans
MLGF_SK_04_EP_Roof Plans
MLGF_SK_05_EP_Loft Plans
MLGF_SK_06_EP_Elevations
MLGF_SK_07_P_Sections
MLGF_SK_08_Bushes

Trees and Hedges

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ○ Yes
- ⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ⊘ Yes
- ○ No

If Yes, please show on the plans, indicating the scale, which trees by giving them numbers (e.g. T1, T2 etc) and state the reference number of any plans or drawings

See image MLGF_SK_08_Bushes
The bushes marked B1, B2 and B3 will need to be removed.

## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ○ Yes
- ⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ○ Yes
- ⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ○ Yes
- ⊘ No

## Parking

Will the proposed works affect existing car parking arrangements?

- ○ Yes
- ⊘ No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ⊘ Yes
- ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ⊘ The applicant
- ○ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

FG/35/22/HH

Date (must be pre-application submission)

09/08/2022

Details of the pre-application advice received

Advised that previous hand-drawn plans were not clear enough to proceed with and suggested engaging an architect to produce CAD files.

## Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**
**(a) a member of staff**
**(b) an elected member**
**(c) related to a member of staff**
**(d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ○ Yes
- ◉ No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

- ◉ Yes
- ○ No

## Certificate Of Ownership - Certificate B

**I certify/ The applicant certifies that:**

- ◉ **I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or**
- ○ **The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990**

Owner/Agricultural Tenant

**Name of Owner/Agricultural Tenant:**
***** REDACTED ******

**House name:**

**Number:**
167

**Suffix:**

**Address line 1:**
Princes Gardens

**Address Line 2:**

**Town/City:**
London

**Postcode:**
W3 0LS

**Date notice served (DD/MM/YYYY):**
23/09/2022

**Person Family Name:**

**Name of Owner/Agricultural Tenant:**
***** REDACTED ******

**House name:**

**Number:**
81

**Suffix:**

**Address line 1:**
Grafton Road

**Address Line 2:**

**Town/City:**
London

**Postcode:**
W3 6PF

**Date notice served (DD/MM/YYYY):**
23/09/2022

**Person Family Name:**

Person Role

- [x] The Applicant
- [ ] The Agent

Title

First Name

Malgorzata

Surname

Grzyb

Declaration Date

23/09/2022

☑ Declaration made

## Declaration

I / We hereby apply for Householder planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Malgorzata Grzyb

Date

23/09/2022