

21st May 2018

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Dear Sir / Madam

**PLANNING APPLICATION FOR RETAIL POD AT ASDA FERRING
LITTLEHAMPTON ROAD, FERRING
PLANNING PORTAL REFERENCE (PP-06986526)**

Acting on behalf of ASDA Stores Ltd, we have pleasure in submitting the enclosed full planning application for the erection of an retail pod at the front of the store.

As part of this full application the following information is submitted:

- Application Form;
- Design and Access Statement (included within this letter);
- Payment of £234 (enclosed with this letter);
- Site Location Plan @ 1:1250;
- Proposed Elevations @ 1:50; and
- Proposed Floorplan @ 1:50.

We also ask that the contents of this letter be taken into account in the assessment of the application.

Site Description and Surrounding Area

The application site forms part of a large supermarket development with extensive parking and other supporting components, which is operated by ASDA Stores Limited. The site therefore sits within a retail / commercial context.

Design and Access Statement

Use

The application relates to the erection of an external pod directly adjacent to the ASDA store/supermarket.

Amount

Internally, the proposed pod will have a floor area of just 16 sq. metres, thus representing a very marginal increase in covered floor area when considered in the context of the existing ASDA supermarket.

Layout

The pod will be located close to the existing store entrance. It will stand clear of the doors, bollards and kerbs to allow customers and their trolleys to circumnavigate the pod without encumbrance.

This is the ideal location of the pod since it does not involve the removal of any parking spaces, allows the smooth movement of customers and can clearly be seen by those customers already going into the store.

Scale

PLANNING | DESIGN | ENVIRONMENT | ECONOMICS
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The pod represents a very small addition to the site. Externally, it will measure: 6.6 metres wide; 2.6 metres in depth; and 2.2 metres in height.

Landscaping

The proposal does not impact on any landscape features within the ASDA site.

Appearance

The pod is functional and simple taking on a 'box-like' appears with a flat roof. The elevations will be made of sustainable, timber cladding on three sides and the main frontage will be almost entirely glass with double sliding entrance doors.

Proportionally sized panels for advertising strips at the top of the pod and on the sides are also shown on the elevations albeit the adverts themselves are to be subject to a separate planning application.

The timber cladding will comprise of 'Larch' wood, as this is considered to be a tough, waterproof wood that is very durable. It will withstand weathering and will ensure the longevity of the pod throughout its duration.

The occupiers will:

- Keep the pod and space clean and tidy and in good repair and to replace any furniture and fitting which are beyond repair by suitable items of a similar kind to the satisfaction of the applicant;
- Paint, decorate and treat all parts of the pod usually painted, decorated and treated as often as reasonably required and during the last year of occupancy (howsoever determined);
- Carry out all works in a good workmanlike manner, with good quality materials;
- Not make any structural or external alterations to the pod unless to comply with the above points; and
- Clean the windows every three days.

Access

The development does not propose any changes to the existing vehicular access points into the site. The store entrances will also remain unchanged by this proposal. The pod has been designed and located in an area which already attracts a high number of pedestrians at the store entrance.

There is sufficient opportunity for pedestrians and cycles to access the store and no existing footpaths or cycle paths or cycle policy are affected by the proposal.

Conclusion

On the basis of the above summary and the submitted information, it is requested that this application be expediently approved.

We trust that the content of this letter clearly outlines my client's rationale and requirement but should you have any further queries, please do not hesitate to contact me.

Yours sincerely



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