

Karen Parsons

From: Tracey Headley-Smith
Sent: 19 September 2018 12:47
To: Karen Parsons
Subject: FW: FG/142/18/HH 26 Elm Park
Attachments: image001.jpg

Hi Karen please action EOT and upload as per email below.

Thanks
Tracey

From: June Grinstead [REDACTED]
Sent: 19 September 2018 12:44
To: Tracey Headley-Smith
Subject: Re: FG/142/18/HH 26 Elm Park

Good afternoon Tracey

Please go ahead and extend the time to 28th September. I would still be grateful if you could let me know if you have any issues with the application so that I can respond.

Kind regards

June

On Wed, Sep 19, 2018 at 11:59 AM Tracey Headley-Smith <Tracey.Headley-Smith@arun.gov.uk> wrote:

Good Morning June

My sincere apologies for the delay, as you are no doubt aware we have extremely high caseloads and staff shortages at present. I visited site yesterday and hope to write up the case by the end of next week. Since the actual expiry date is 21st September 2018, would you be so kind as to agree in writing to an extension of time until 28th September 2018?

Many thanks

Tracey

Tracey Headley-Smith

| Senior Planning Officer (Compliance), Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Working hours Mon-Fri 9-5



From: June Grinstead [REDACTED]
Sent: 19 September 2018 09:20
To: Tracey Headley-Smith
Subject: Re: FG/142/18/HH 26 Elm Park

Good morning Tracey

I email last week and haven't yet had a reply, I completely understand the pressure you are under with the workload, but I would be grateful if you can give me some idea of timescale now this application has gone past the deadline, as I need to update the applicant.

Kind regards

June

On Thu, Sep 13, 2018 at 12:54 PM June Grinstead [REDACTED] wrote:

Hi Tracey

This application is due for a decision tomorrow, you haven't yet got back to me with any queries. Can you confirm if you are in support of it?

Many thanks

June

On Mon, Sep 3, 2018 at 9:32 AM, Tracey Headley-Smith <Tracey.Headley-Smith@arun.gov.uk> wrote:

Good Morning

I have today returned after being on leave and I have not yet had opportunity to look at this application. Please be advised, this department is currently experiencing very high caseloads and staff shortages. Rest assured the application will be dealt with in due course.

Regards

Tracey Headley-Smith

| Senior Planning Officer (Compliance), Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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Visit Arun's web site at www.arun.gov.uk



Save the environment - think before you print.

From: June Grinstead [REDACTED]
Sent: 31 August 2018 14:20
To: Planning
Subject: FG/142/18/HH 26 Elm Park

Good afternoon

Please can you contact me with some feedback on the above application as to whether you are in support of it or have any concerns.

Many thanks

June Grinstead MCIAT

Chartered Architectural Technologist

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June Grinstead MCIAT

Chartered Architectural Technologist



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June Grinstead MCIAT

Chartered Architectural Technologist



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