Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Ms J Phillips
The Beach Hut
3 Oaklands
Ferring
West Sussex
BN12 5GE

Our Ref: FG/126/13/TC

Please ask for:

Mr D Sullivan
01903 737888

21 October 2013

Dear Ms Phillips

Town & Country Planning Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Description Cut 3 vertical branches at top by 2-3 metres to 1 No Silver Birch tree within the Ferring Conservation Area

Location The Beach Hut 3 Oaklands,Ferring,

Thank you for your notification received on 7th October 2013, I am writing to acknowledge that it was accepted as a validly made on 21st October 2013. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact the Case Officer: Mr D Sullivan who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. During this time I hope you will do all that you can to ensure that it is not removed or defaced and that it is removed at the end of the specified period. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 21st November 2013. You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning

Under section 211 of the Act, the outcome of your application will either be that the Council:
- consider it necessary in the interests of amenity not to permit the proposed works and so will make a Tree Preservation Order (TPO)
- decide not to make a Tree Preservation Order and inform you within 6 weeks from the receipt of the notification that the proposed works can go ahead within 2 years of the date of the decision.
- decide not to make a Tree Preservation Order and allow the 6 weeks for determination to expire, at which point the work can go ahead so long as it is carried out within 2 years of the date of the notice.

Finally, can I remind you that it a criminal offence to carry out works to trees in a Conservation Area without first having the Councils consent. The penalties are the same as those for contravening Tree Preservation Order (TPO), for example the owner or anyone who cuts down a tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000.

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.