



Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF  
Planning & Building Control General Enquiries  
Tel: (01903) 737756 Fax: (01903) 730442  
Dx: 57406 Littlehampton  
Minicom: 01903 732765  
e-mail: [planning@arun.gov.uk](mailto:planning@arun.gov.uk)  
website: [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

15th October 2025

East Preston Parish Council  
Mr Simon Cross  
Council Office  
122 Sea Road  
East Preston  
BN16 1NN

**Case Officer:** Harry Chalk  
**Telephone:** 01903 737577  
**Email:** [harry.chalk@arun.gov.uk](mailto:harry.chalk@arun.gov.uk)

Dear Sir/Madam,

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**

Application No: EP/89/25/PL  
Site Address: 123 Sea Road East Preston BN16 1NX  
Description of works: Change of Use from a Dog Grooming Parlour (Sui Generis) to Cafe (Class E(b)), installation of awning and outdoor seating. This application is in CIL Zone 4 (Zero Rated) as other development.

Thank you for your internet representation made on 15th October 2025 which has been recorded as no objection with the comments as follows:

OWQC79259

This council's Planning & Licensing Committee considered this application at its meeting on Monday, 13th October.

The committee agreed unanimously not to raise any objections to this application. The committee did express concerns over the lack of a physical boundary between the forecourt and the road. The applicant, known to the council, has confirmed he will set out planters to create that physical boundary, and councillors have received this news positively.

Simon Cross - Clerk to the Council

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments on the website. The website is updated once a day in the evening so it may take up to 24 hours for it appear on there. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/what-happens-next>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

**If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.**

**To register to receive notification of planning applications in your area, please go to** <https://www1.arun.gov.uk/planning-application-finder>