



Mr Nat Ellis
8 Beverley Gardens
Rustington
West Sussex
United Kingdom
BN16 3LT

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: EP/55/12/
Your Ref:**

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Nat Design

24th May 2012

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission**

Development 1 No. new dwelling
Location Land adjacent to 20 Eastern Close East Preston

Thank you for your recent application which I received on 19th May 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of an Affordable Housing Statement in accordance with the guidance notes available on our website detailed below (click on Local List).

As your proposal is for the creation of between 1 - 6 housing units, you are required to provide a signed unilateral undertaking legal agreement as part of your planning application submission. The purpose of this agreement is to secure the required affordable housing financial contribution. If the signed legal agreement is not submitted, your planning application will be held invalid for a period of two calendar months from the date of this letter after which your incomplete documents will be returned to you.

Full details of the affordable housing policy and in particular the requirements relating to schemes of 1 - 6 housing units can be found on the Council's website at <http://www.arun.gov.uk/main.cfm?type=AFFORDABLEHOUSINGP>

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **7th June 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

pincagl