



East Preston Parish Council  
Mr Simon Cross  
Council Office  
122 Sea Road  
East Preston  
BN16 1NN

Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF  
Planning General Enquiries  
Tel: (01903) 737756 Fax: (01903) 730442  
Dx: 57406 Littlehampton  
Minicom: 01903 732765  
e-mail: [planning@arun.gov.uk](mailto:planning@arun.gov.uk)  
website: [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

**Your Ref:** OWQC21780  
**Our Ref:** EP/4/19/PL  
**Please ask for:**  
Mrs A Gardner

19th March 2019

Dear Sir/Madam

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**

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Conversion of office building (B1 Business) to 2 No. 2 bedroom self contained flats (C3 Dwelling houses).

56 St Marys Drive East Preston

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Thank you for your internet comments made on 18th March 2019 which has been recorded as **'no objection'** with the comments as follows:

*Apologies for the late response. This council's Planning & Licensing Committee considered this Application at its meeting on 25th February. The committee agreed not to raise any objections, although there were some concerns about the lack of parking provision.*

*Simon Cross - Clerk to the Council*

Your views will be considered before the application is determined and I shall write to inform you of any decision made.

Please be aware that if the application is to be determined by the Council's Development Control committee and your letter has been received at a late stage after the Agenda has been published you will not receive a separate letter notifying you of the date of the meeting and procedures for public speaking. In such circumstances it is recommended that you track the progress of the application on the Council's website or telephone the Council for further information. Please be advised that any comments you make that are not included within the Committee Agenda will be reported to the Members of the Development Control committee. Please also be aware that only a small number of all planning applications received go the Development Control Committee. Most are determined under delegated powers by Officers in which case your comments will again be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish details of your comments on the internet on the Arun District Council Planning section. Please ensure that you only provide information that you are happy will be made available in this way. If you supply information belonging to a third party, please ensure you have their permission to do so. If you do not wish your comments to appear on the 'open file' please confirm this in writing and I will arrange for it to be destroyed although this means that its contents will then be disregarded.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application, any representations made on the application will be

automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours faithfully



A handwritten signature in black ink, appearing to be 'NC' followed by a flourish, with a small dot below it.

Neil Crowther  
Group Head of Planning