



Sawkings & Norton Architects
1 The Quarry
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Our Ref: EP/42/18/HH
Your Ref:

Please ask for:
Miss K Garner
01903 737500 x 37467

Dear Mr Stephen Bickford-Sawkings

12th April 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Proposed new two storey side extension and single storey rear extension with associated landscaping works.

Location Mariners 18 South Strand East Preston

Thank you for your recent application which I received on 12th March 2018. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

We have been advised of an incorrect road name on your Location and Block plans. The road to the north of the property is Westfield Avenue, not Seaview Avenue. Therefore, please can you amend your existing and proposed Location and Block plans and forward them to us as soon as possible, to avoid confusion.

In addition, the properties in South Strand are known by their house names, so I have added 'Mariners' to the site address. Please confirm that this is the correct house name and it has not been changed.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **26th April 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning