



Inspired Design Studio Limited
39 Willowhayne Avenue
East Preston
BN16 1PL

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: EP/42/17/PL
Your Ref:

Please ask for:
Miss K Garner
01903 737500 x 37467

Dear Mrs Willard

27th March 2017

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Alterations to existing public conveniences including provision disabled facilities and ramped access to toilet.
Location Public Conveniences (Arun Village Hall) Sea Road East Preston

Thank you for your recent application which I received on 10th March 2017. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan - Amend

Please submit 1 electronic or 3 paper copies of an amended location plan at a scale of 1:1250 to include a blue edge around any adjoining land under the same ownership. Further details of what must be included on the plan can be found in the National Validation Requirements.

Block Plan - Amend

Please submit 1 electronic or 3 paper copies of an amended block/site plan at a scale of 1:500 or 1:200, coloured to accord with the amended Location plan. Further details of what must be included on the plan can be found in the National Validation Requirements.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **10th April 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping underline.

Karl Roberts
Director Planning & Economic Regeneration