

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

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Our priorities...



Improving the
wellbeing of Arun



Delivering the
right homes in
the right places



Supporting our
environment
to support us



Fulfilling Arun's
economic potential



From: Bruna [REDACTED]

Sent: 20 June 2025 11:32

To: Julie Grieves <Julie.Grieves@arun.gov.uk>

Cc: Gayna Yeandle [REDACTED] Fuller Architects [REDACTED]

Subject: Fwd: EP/33/25/PL - Seafield Lodge

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Hi Julie

Please find the email again with forms 2 and 7.

Could you please confirm receipt?

Kind regards

Bruna Fleck ARB RIBA

Project Architect

FULLER

• **ARCHITECTS**

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Begin forwarded message:

From: Bruna [REDACTED]
Subject: Re: EP/33/25/PL - Seafield Lodge
Date: 12 June 2025 at 11:25:29 BST
To: Julie Grieves <Julie.Grieves@arun.gov.uk>

[REDACTED] Fuller Architects
[REDACTED]

Dear Julie

Please find attached CIL forms 2 and 7, on behalf of our client.

Let us know if you require any further information.

Kind regards

Bruna Fleck ARB RIBA
Project Architect

11 The Parade
Willowhayne Crescent
East Preston
West Sussex
BN16 1NS

[REDACTED]

[REDACTED]

www.fuller-architects.co.uk

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On 12 Jun 2025, at 11:16, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Good morning,

The above application was approved conditionally yesterday and I am now in a position to issue the CIL Liability Notice (LN).

You indicate you are applying for self-build relief but we have yet to receive forms and although we don't require these until the day before you commence, if you can submit them before, I can process these and issue the LN showing the relief granted.

Please forward the Form 2 Assumption of Liability and Form 7 Part 1 Self Build.

[form 2 assumption of liability.pdf](#)

[form 7 self build part 1 exemption claim.pdf](#)

Many thanks,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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