

Sian Eggington

From:
Sent:
To:
Subject:

From: Stephen Rolley
Sent: 08 April 2021
To: Iqraa Malik
Subject: Re: Planning application

This Message originated outside your organization.

Dear Ms Malik,
Thank you for your email and yes please go ahead and make the amendments that are necessary.
When this is done is my application then ready to be submitted for consideration.
Many thanks for your help and patience.
Yours sincerely
Stephen Rolley

Sent from my iPad

On 8 Apr 2021, at 10:06, Iqraa Malik <[redacted]>

Dear Mr Rolley,

Thank you for providing the plans and CIL form. However, outline the new location plan appears to be in black and white. This requires a solid red outline. Along with this, the dates on the application form are too old and must be amended. With your permission, we are able to amend both this issues for you.

Kind Regards
Ms Malik

From: Stephen Rolley
Sent: 05 April 2021
To: Iqraa Malik <[redacted]>
Subject: Re: Planning application

This Message originated outside your organization.

Dear Ms Malik,
I have today delivered the completed CIL form and the block plan now showing distances from the proposed extension to our property boundaries to the Arun DC offices.
Hopefully the plans showing the floor plan and elevations have been located and my planning application can proceed.
Please let me know if you require anything further from me.
Thank you for your help.
Yours sincerely
Stephen Rolley

anything was missed and I'll get back to you as soon as I get confirmation.

Kind Regards
Ms Malik

From: Stephen Rolley

Sent: 31 Mar 2022

To: Iqraa Malik

Subject: Plans

This Message

Dear Ms Malik

Thank you for getting back to me but I don't understand why you don't have the plans showing the elevations and floor plan.

There were three copies of these plans in the envelope that I hand delivered to the Arun offices along with three copies of the existing house.

Can you please confirm that these plans are not in the office and if so I will have some more printed.

I will add the distance from the proposed extension to the site boundaries onto the block plan and deliver them to Arun.

Yours sincerely

Stephen Rolley

Sent from my iPad

On 31 Mar 2022

Dear Ms Malik

In regard

to amend the dates for you. However, the CIL form must be completed by yourself.

Along with this, we have received the plans sent to the office.

However, the proposed elevations and floor plans seem to be missing. Please submit these. Furthermore, the block plan requires dimensions from the proposed extension(s) to all site boundaries. Please review and amend accordingly.

Kind Regards

Ms Malik

From: Stephen Rolley

Sent: 27 Mar 2022

To: Iqraa Malik

Subject: Re: Plans

This Message originated outside your organization.

Dear Ms Malik,
Thank you for sending through the documents that I need to change or complete.
Unfortunately it would seem that they are in a format that won't allow changes.
Can you please advise how I can proceed.
I did drop off the full plans to the Arun council offices yesterday.
My apologies for prolonging this process.
Yours sincerely
Stephen

Sent from my iPad



Dear Mr Rolley,

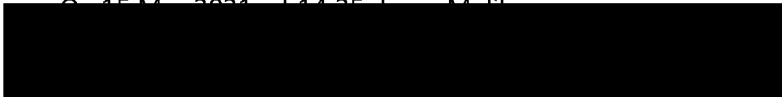
As discussed earlier, I have attached a blank CIL form and your planning application form above for you to amend and return via email.

Kind Regards
Ms Malik

This Message originated outside your organization.

Thank you Ms Malik.
I'll get back to you as soon as I have the plans.
Many thanks for your help.
Stephen Rolley

Sent from my iPad



Dear Mr Rolley,

That's no problem, thank you for letting me know.

Please provide the additional information by 9th April. If you require a further extension then please let me know.

Kind Regards
Ms Malik

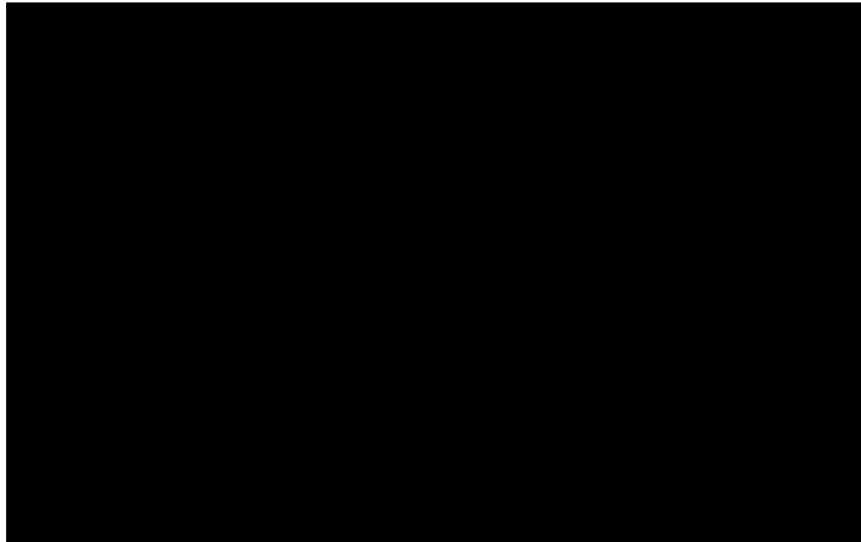


This Message originated outside
your organization.

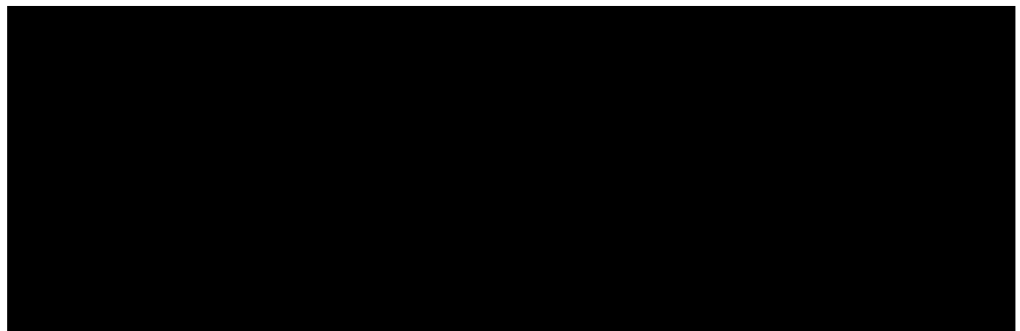
Dear Ms Malik,
I refer to the planning application I
have recently submitted online,
although without plans, for 6 The
Drive, East Preston BN161QH with
your above reference.
I had originally intended to
resubmit our existing plans which
were approved in 2012 and again in
2016.
On neither occasion did we
commence the building work in the
3 year timeframe.
After some thought after filing my
online application I decided to ask
our architect to amend the plans
with some minor alterations before
submitting them to you.
Unfortunately when I contacted the
architect the first available time he
is able to see me is this Thursday
18th March.
Obviously after the site visit on the
18th he will need some time to
draw the new plans which will leave
me a little tight, if not impossible
,to meet your deadline of the 23rd
March.
Is it possible therefore for you to
grant me an extension on the
deadline to enable me to continue
with this application for planning
approval which is for a downstairs
bedroom and bathroom which we
find we now need as climbing stairs
is beginning to become a problem.
My sincere apologies for causing
any inconvenience because of my
haste to submit the application, the
later decision to change the plans
and then subsequently finding
there is a relatively short time

frame to complete all the
paperwork.
I would be very grateful if you could
help me in this matter.
Yours sincerely
Stephen Rolley

Sent from my iPad



Business & Property Solutions

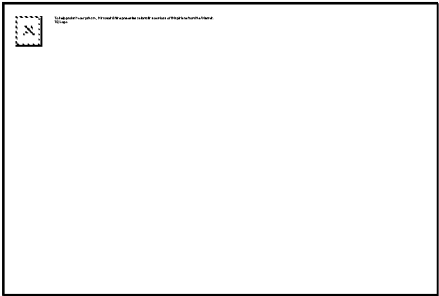


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Iqraa Malik

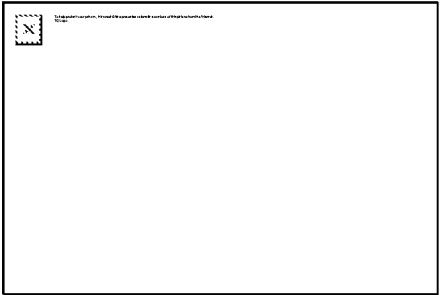
Delivery Team

☎ 0121 234 1300
✉ Iqraa.Malik@terraquest.co.uk | www.terraquest.co.uk

Business & Property Solutions
TerraQuest, Floors 7 & 8, Quayside Tower, 252 - 260 Broad Street



<Blank CIL Form.pdf>

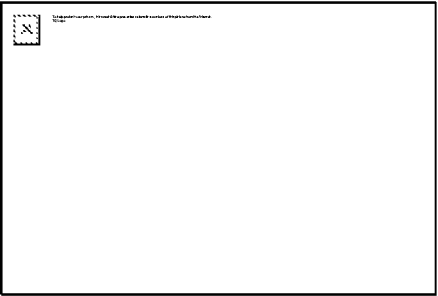


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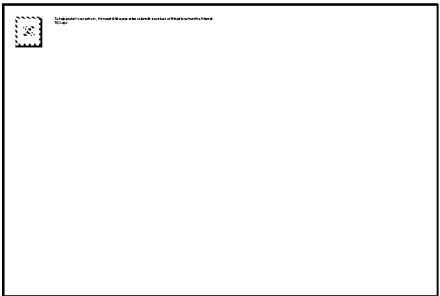


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