



Ms Johanna Pfeiffer
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Our Ref: EP/175/18/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear J H Pfeiffer Architecture & De

28th November 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Demolition of Existing Outbuilding & Sunroom and Proposed Part Single-Storey / Part Two-Storey Rear Extension and new Porch at 111 Roundstone Drive, East Preston.
Location 111 Roundstone Drive East Preston

Thank you for your recent application which I received on 26th November 2018. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which has all the dimensions from the proposed extension(s) to the site boundaries at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **12th December 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning