ARUN
DISTRICT COUNCIL
Working in partnership with
South Downs
National Park Authority

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr Glenn Curran
The Studio
19 Upper West Drive
Ferring
Worthing
BN12 5RG

Your Ref:
Our Ref: EP/139/11/CLP

Please ask for: Mr J Smith
Direct Dial 01903 737761

12th January 2012

Dear Mr Curran

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010

Application for a Certificate of Lawfulness for propsed single storey side and rear ground floor extensions. Roof conversion, including a rear dormer.
40 North Lane East Preston BN16 1HW

Thank you for your recent application, which was accepted as valid on 16th December 2011. It is being dealt with by Mr J Smith who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

If you have not received a decision by 10th February 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondance including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes thoughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations.You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

PMAC11