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Our Ref: EP/120/18/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Cleveland

15th August 2018

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Change of use of boat store & sail loft (Sui Generis) to 1 No. dwelling (C3 Dwelling house).

Location The Loft 129 Sea Road East Preston

Thank you for your recent application which I received on 23rd July 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

On the proposed site plan, please show the position of the bins.

The site address on the application form is 129 Sea Lane while the red edge on the location plan is around 131A Sea Lane. Please amend as necessary.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th August 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning