



Mr Smee
Maylands
Pine Grove
West Broyle
Chichester
PO19 3PN

Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: EG/88/14/PDH
Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Mr D Smee

24th November 2014

Town and Country Planning Act 1990 (As amended)
Town and Country Planning (General Permitted development) Order 1995 (As amended)
Schedule 2 Part 1 Class A

Application for Prior Notification for a householder extension

Development Proposed single storey sun-room conservatory to replace existing, extending 5.000 metres from the original wall of the dwelling house, 3.750 metres high with an eaves height of 2.250 metres

Location 22 Elm Grove Barnham

Thank you for your recent application which I received on 14th November 2014. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm your other neighbours address (to the rear), we believe the address could be No. 11 Drovers Way, please confirm this by either email or letter.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **8th December 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration