



Stephen Jupp MRTPI
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Our Ref: EG/66/17/L
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Jupp

25th August 2017

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Development Application for listed building consent for the retention of marquee for a temporary period of three years.

Location The Wilkes Head Church Lane Eastergate

Thank you for your recent application which I received on 15th August 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan Amend

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements. Either take the red edge off of the block plan or show the entire site in the red edge. Either way is acceptable.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **8th September 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning