

Eastergate CE Primary School

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EASTERGATE C.E.



21st October 2013

To whom it may Concern

Dear Sirs

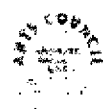
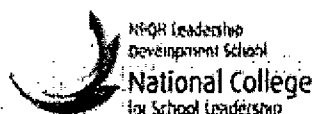
On behalf of the Governors of Eastergate C of E Primary School, I am signing to confirm that the Full Governing Body, through delegation to the Community Committee, will continue to work on the School Travel Plan.

The Travel Plan responsibility has been within the Community Committee terms of reference since it was first completed in 2005-6. We expect to update the plan in preparation for the proposed building works and again in September 2014 when the new intake commences school.

The latest plan was updated in March 2011.

Yours faithfully

Rev. Sheila Higgins
Governor



SCHOOL TRAVEL PLAN(Mach 2011) UPDATES AND AMENDMENTS OCTOBER 2013

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General Information

School type and size

Para 1:-The school is a Church of England Primary School. The school currently has mixed age classes with a maximum intake for each year group of 20. There are approximately 135 pupils. From September 2013 this number will grow by an extra 10 pupils a year to eventually total 210 in Sept 2019. Currently there are 99 families ranging from ages 4-11 and 18 members of staff. The increase in pupils will equate to approximately 46 additional families and 2 more staff members.

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School Location

Eastergate is a rural village within the Arun District. A map of the catchment area of the school is provided in the appendix.

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Since achieving Travel Mark Level 1 the school now has a covered bicycle shed, which also provides lockers to keep items such as cycle helmets. Children can apply for a cycling permit. The school has a shower. Two scooter pods have also been erected alongside the cycle shed so that they do not take up space in the cycle shed.

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School Ethos

The school has achieved healthy school status. This is reviewed annually at the end of May. The school has also achieved the accreditation of Eco-schools Silver and is nearing completion of the green flag award.

School Travel Committee

The School Travel Plan is a working document and is overseen by the Governors' Community Committee. Information is updated on the travel section of the ECO board and in Governor minutes as appropriate.

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Recognised travel issues

Since Church Lane was last re-surfaced a number of significant potholes have emerged at the edge of the roadway opposite the pub car park entrance where parents park. Flooding on this section of the road can be extensive when there is a sustained heavy downpour.

Within the road between the school and church there are potholes aligning the edge – forcing parents to park further into the roadway.

Rutting along the centre of the roadway has also occurred making cyclists more unpredictable as they swerve to avoid dips.

The quality of the surface within the "layby" near to the church has deteriorated. This is where parents park in order to use the field pathway into school.

There is perceived erosion of the rife banking towards to Elm Tree Stores causing traffic and pedestrians to travel more centrally in Church Lane between Rectory Drive and The A29.

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Initiatives

Use of West Sussex banners deterring parking on zigzag lines outside the school

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Interim Review

Increase number of pupils cycling to school	Achieved in part. Easily 7% ++ during the Summer but rapid decrease over the winter months. To survey in all 4 seasons over the coming year
Increase the number of pupils walking to school	Not achieved. There has been a large turnover of pupils during the previous 12 months owing to housing shortages. To re survey as likely to be a decrease owing to journeys from Bognor area increasing.
Increase covered storage for scooters.	Achieved in part. Storage has been purchased and sits against the school wall. Not actually covered owing to height restrictions on deliveries to the kitchen
To encourage staff to use sustainable models of transport	Not achieved. Where possible staff car – share but not as part of a formal scheme.

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Obj 1,3,4	Extending the zig zag keep clear area	Not achieved. Conservation area.
Obj 3,4	Close front gate to car park before end of school	Achieved in part. This deterred parents from parking in the car park, although some saw it as an opportunity to park in the driveway. Staff shift patterns changed causing this to break down in part. To consider as part of re-build.
Obj 1,3,5 targets 1,2	Enter National and International Walk to School Weeks	Done although we occasionally change the dates to not co-incide with other schools. Walk to School Creatively is always well supported.
Obj 2,3	Reduce speed events	Not achieved. Police visits were used to support cyber bullying events
Obj 1,5, target 3	Increase scooter parking	Achieved.
Obj 2,3,5 target 1	Ride your scooter safely awareness	Not achieved.

Obj 2,3 target 2	Year 6 choices for travelling to secondary school.	Achieved in part. Much greater use made of trains from Barnham for school trips (3 x Chic schools can be accessed via train).
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Monitoring and Evaluation

The Governing Body will undertake two reviews of the Travel Plan during the academic year of 2013-2014 through its' Community Committee.

The School's Travel Plan is aiding the development of sustainable travel culture. The new bridge has been excellently received by all and has encouraged many more people to walk/cycle to school. The initiatives used to raise awareness of sustainable travel including Walk to School Week have shown an increased number of people using sustainable methods of transport and that children are becoming more aware of safety aspects and healthy, environmentally friendly options available to them.

Commitment Statement

Eastergate CE Primary School is committed to achieving the objectives and targets set out in this Travel Plan and maintaining a cycle of review. As a school we seek further ways of developing, managing and maintaining sustainable travel.

During the extension work to the school the Governors hold Health and Safety accountable as a top priority. To this end the Governing Body has agreed to amend the access and egress of pupils, staff and parents during the physical, practical building phase of the project. Modifications to the existing practice of entry and exit for when the build is over are outlined below.

Building Phase (January 2014-July 2014)

Vehicular Access.

Vehicular access to the site will be restricted to contractor vehicles only. Times of movement will be discussed with the school management on a weekly basis. The site gate will remain closed at all times to ensure that entry at speed is prohibited.

Regular delivery vehicles (hot meals and royal mail) will be allowed access under the supervision of the site foreman. Parking will be on the entry point before the school gate.

Irregular deliveries. Parking will be on the entry point before the school gate. Signage on the gate will direct pedestrian or controlled vehicular access to the point of entry.

Staff parking will be negotiated with the pub and Westergate secondary school. Space is also available to the north of the pub car park. There are currently no disabled parents, pupils or staff.

Pedestrian Access

Once the programme of works is secured parents will receive plenty of written reminders through the school newsletter about the impending arrangements for entry and exit to the site. Gates to the east of the school will remain closed at all times. Pedestrian

entrance will be via the green gate to the West of the site. Pupils will enter the grounds via the green gate and congregate in the tarmac area (currently school car park for staff). Entry and exit at the start and end of the day will be via the main entrance and yellow class doors. During the day this will be the only entry and exit point for the site. Yoga, Sunday School and irregular visits will be signposted accordingly.

July '14 onwards

A designated parent waiting area will remain, as is currently the case, at the far side of the mound. Parents will be able to use the existing pathways to access this area upon arrival. Access to this area from school can be achieved by exiting the playground alongside the new Early Years play area on a dedicated footpath. In the morning the main tarmac route will be open from the pavement for 20 minutes for all children to access the new build and the rear doors. As is currently the practice at the end of school, staff walk their class to the area where their parents are waiting – using the newly installed pavement. Yellow Class and Blue Class will use their existing external doors to walk out of the building. Purple will use Yellow class or the main entrance to exit. Green will continue to use the rear doors.

Over the next 3 years the new Red, Lime and Blue classes will only need to exit via the 'new build' entrance.

Curriculum

It is noted that the implementation of the New National Curriculum from 2014 will have a significant impact upon the provision of Curriculum links for Safer Routes to School Education.

Signed



Headteacher



Chair of Community



Chair of Governors

At a meeting of the Community Committee October 21st 2013



Response to WSCC Local List & Pre-Application Advice

1. Air Quality

The successful contractor will be required to sign up to the Considerate Constructors Scheme and adhere to the code of practice and follow examples of good practice to ensure that dust arising from the construction process does not cause nuisance to either the School or the Neighbouring properties and community.

2. Archaeology

Advised to be not relevant to this proposal. No known archaeology.

3. Biodiversity and Geodiversity

Advised to be not relevant to this proposal. No significant impact to wildlife habitats or features on proposed location of development. Drawing P012 illustrates the landscape proposals.

4. Community Involvement

A Public Consultation was held at Eastergate CE Primary School on Wednesday 2nd October between 3:00pm and 7:30pm. A copy of the public consultation boards has been included within the appendices of the Design & Access Statement.

5. Daylight and Sunlight

Advised to be not relevant to this proposal.

6. Environmental Impact Assessment

Advised to be not relevant to this proposal.

7. Flood Risk

Following review of local maps, the building does not lie within demarked flood zones. We have been advised that a full Flood Risk Assessment will not be required. A statement relating to flood risk and drainage has been prepared by Miller Rogers and is included with this application.

8. Historic Heritage

Advised to consult Arun DC conservation officers.

Project information including a brief introduction and drawings P004, P007, P010c and P015a were submitted to Martyn White, Conservation Officer at Arun District Council on 20.09.2013, to date no comments have been received.

9. Hydrology/Hydrogeology

Referenced under item 7.

10. Land Contamination

Advised to be not relevant to this proposal.

11. Landscape and Visual Impact

Drawing P012 illustrates the landscaping proposals.

Drawing P015 illustrates the proposed Extension in the context of the site, including 3D visualisation, reference to views of importance as identified by Arun DC have been included within the Design & Access Statement.

12. Lighting

A statement regarding Lighting has been prepared by Sir Federick Snow & Partners and is included with this application.

13. Mineral Safeguarding

Advised to be not relevant to this proposal.

14. Noise

The successful contractor will be required to sign up to the Considerate Constructors Scheme and adhere to the code of practice and follow examples of good practice to ensure that noise associated with the construction process does not cause nuisance to either the School or the Neighbouring properties and community. Hours of operation will be imposed upon the contractor, this will also prohibit deliveries coinciding with the start and end of the school day.

15. Parking Provision, Transport, and Travel Issues

The Eastergate CE Primary School Travel Plan, along with a Statement of Commitment from the School & Governors to continually review and update this document has been included with this application.

P011 reflects the Site Access & Logistics constraints to be imposed upon the contractor, this identifies an area of parking to be delivered in advance of the primary build to help mitigate the impact on the neighbouring community.

16. Photographs and Graphic Material

Photos of existing site and images of proposals have been included within the Design & Access Statement.

17. Planning Obligations

Advised to be not relevant at this time.

18. Planning Statement

An educational Planning statement has been provided by WSCC and has been included within the design and access statement.

19. Renewable Energy and Climate Change

A statement has been prepared by Sir Federick Snow & Partners and is included with this application.

20. Restoration and Aftercare

Drawing P012 illustrates the landscaping proposals.

21. Services and Utilities

Statements have been prepared by Miller Rogers and Sir Frederick Snow & Partners, these are included with this application.

22. Site Waste Management Plan

Advised to be not relevant to this proposal.

23. Woodland and Arboriculture

Drawing P012 illustrates the landscape proposals in respect of trees including proposed locations for compensatory planting.

MJC Tree Services Ltd, Tree Constraints Plan, Arboricultural Impact Assessment, Tree Protection Plan and Heads of Terms for the Arboricultural Method Statement accompanies this application.



HNW Architects

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