

# West Sussex County Council

The Grange, Tower Street, Chichester, West Sussex PO19 1RH

Tel: [REDACTED]  
www.westsussex.gov.uk



## Application for Planning Permission. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

|                                                                                                                   |                                                         |                      |                                                                    |                      |                      |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------|--------------------------------------------------------------------|----------------------|----------------------|
| Title:                                                                                                            | <input type="text"/>                                    | First name:          | <input type="text" value="Director of Communities Commissioning"/> | Surname:             | <input type="text"/> |
| Company name:                                                                                                     | <input type="text" value="West Sussex County Council"/> |                      |                                                                    |                      |                      |
| Street address:                                                                                                   | <input type="text" value="County Hall"/>                | Telephone number:    | Country Code                                                       | National Number      | Extension Number     |
|                                                                                                                   | <input type="text" value="West Street"/>                |                      | <input type="text"/>                                               | <input type="text"/> | <input type="text"/> |
|                                                                                                                   | <input type="text"/>                                    |                      | <input type="text"/>                                               | <input type="text"/> | <input type="text"/> |
| Town/City:                                                                                                        | <input type="text" value="Chichester"/>                 | Mobile number:       | <input type="text"/>                                               | <input type="text"/> | <input type="text"/> |
| County:                                                                                                           | <input type="text" value="West Sussex"/>                | Fax number:          | <input type="text"/>                                               | <input type="text"/> | <input type="text"/> |
| Country:                                                                                                          | <input type="text"/>                                    | Email address:       | <input type="text"/>                                               |                      |                      |
| Postcode:                                                                                                         | <input type="text" value="PO19 1RQ"/>                   | <input type="text"/> |                                                                    |                      |                      |
| Are you an agent acting on behalf of the applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No |                                                         |                      |                                                                    |                      |                      |

### 2. Agent Name, Address and Contact Details

|                 |                                              |                                                |                                     |                                         |                                    |
|-----------------|----------------------------------------------|------------------------------------------------|-------------------------------------|-----------------------------------------|------------------------------------|
| Title:          | <input type="text" value="Mr"/>              | First Name:                                    | <input type="text" value="Stuart"/> | Surname:                                | <input type="text" value="Large"/> |
| Company name:   | <input type="text" value="HNW Architects"/>  |                                                |                                     |                                         |                                    |
| Street address: | <input type="text" value="11 West Pallant"/> | Telephone number:                              | Country Code                        | National Number                         | Extension Number                   |
|                 | <input type="text"/>                         |                                                | <input type="text"/>                | <input type="text" value="[REDACTED]"/> | <input type="text"/>               |
|                 | <input type="text"/>                         |                                                | <input type="text"/>                | <input type="text"/>                    | <input type="text"/>               |
| Town/City:      | <input type="text" value="Chichester"/>      | Mobile number:                                 | <input type="text"/>                | <input type="text"/>                    | <input type="text"/>               |
| County:         | <input type="text" value="West Sussex"/>     | Fax number:                                    | <input type="text"/>                | <input type="text"/>                    | <input type="text"/>               |
| Country:        | <input type="text" value="United Kingdom"/>  | Email address:                                 | <input type="text"/>                |                                         |                                    |
| Postcode:       | <input type="text" value="PO19 1TB"/>        | <input type="text" value="stuartl@hnw.co.uk"/> |                                     |                                         |                                    |

### 3. Description of the Proposal

Please describe the proposed development including any change of use:

Single storey extension, alterations to car parking layout and external pedestrian area, provision of an external garden/play area, the erection of 2 canopies, and the installation of new gates and fencing

Has the building, work or change of use already started? ☐ Yes ☒ No

EG/62/13/

Application under Regulation 3 of the Town and Country Planning General Regulations 1992 for a single storey extension, alterations to car parking layout and external pedestrian area, provision of an external garden/play area, the erection of 2 canopies and the installation of new gates and fencing - This application will be determined by WSCC

### 1. Site Address Details

Full postal address of the site (including full postcode where available)

|                 |                                                               |         |                      |
|-----------------|---------------------------------------------------------------|---------|----------------------|
| House:          | <input type="text"/>                                          | Suffix: | <input type="text"/> |
| House name:     | <input type="text" value="Eastergate C of E Primary School"/> |         |                      |
| Street address: | <input type="text" value="Church Lane"/>                      |         |                      |
|                 | <input type="text" value="Eastergate"/>                       |         |                      |
| Town/City:      | <input type="text" value="Chichester"/>                       |         |                      |
| County:         | <input type="text"/>                                          |         |                      |
| Postcode:       | <input type="text" value="PO20 3UT"/>                         |         |                      |

Description of location or a grid reference  
(must be completed if postcode is not known):

|           |                                     |
|-----------|-------------------------------------|
| Easting:  | <input type="text" value="494323"/> |
| Northing: | <input type="text" value="105209"/> |

Description:

### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

Meeting with Sam Dumbrell and Julie Bolton (WSCC Tree & Woodland Officer) was held on site to discuss the proposals, the nature of adjacency to the Conservation area and the impact on and proposals in respect of the Trees on site.

The advice received addressed the requirements of both the National and Local Validation List with specific reference to the proposals and where necessary requested additional information, consultation and statements which have been included with the application.

### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☒ No

### 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

Relocation of existing bin store

Have arrangements been made for the separate storage and collection of recyclable waste?

☒ Yes ☐ No

If Yes, please provide details:

School's existing recycling bin will be retained and relocated, all existing arrangements and adjacencies are to be retained in the new location.

### 3. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

### 3. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

## 9. (materials continued)

### Walls - description:

Description of *existing* materials and finishes:

various brick types including chailey rustic to school hall with cedar cladding to entrance and admin wing.

Description of *proposed* materials and finishes:

chailey rustic brick plinth.

Cedar cladding.

through colour render.

### Roof - description:

Description of *existing* materials and finishes:

grey/ black flat roof membrane to majority with tiled pitched roof to school hall.

Description of *proposed* materials and finishes:

grey/ black flat roof membrane.

### Windows - description:

Description of *existing* materials and finishes:

mixture of white finished upvc, aluminium, steel windows.

Description of *proposed* materials and finishes:

white aluminium faced timber composite windows.

### Doors - description:

Description of *existing* materials and finishes:

mixture of white finished aluminium and timber doors.

Description of *proposed* materials and finishes:

white aluminium faced timber composite doors to match window system.

### Boundary treatments - description:

Description of *existing* materials and finishes:

varying heights of post & rail fencing with green mesh infill.

hedging.

green weldmesh fencing.

timber close boarded fence.

Description of *proposed* materials and finishes:

green weld mesh fencing.

post & rail fence to match existing.

### Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

tarmacadam.

playground safety surfacing.

Description of *proposed* materials and finishes:

tarmacadam.

playground safety surfacing.

### Lighting - add description

Description of *existing* materials and finishes:

wall mounted light fittings.

Description of *proposed* materials and finishes:

surfaced fixed emergency lighting associated with fire escapes in accordance with building regulations.

illuminated bollards to footpath.

### Others - description:

Type of other material:

guttering & fascia/ capping

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

powder coated aluminium

## 7. (materials continued)

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

HNW Architects

Design & Access Statement (October 2013)

Response to Local List & Pre-Application Advice

P001 - Site Location Plan 1:1,250 @ A3

P004 - Site and Roof Plan as Existing 1:200 @ A1

P007 - Existing & Proposed Plans 1:100 @ A1

P008 - Existing & Proposed Elevations 1:100 @ A1

P009 - Existing & Proposed Section 1:200 @ A3

P010 - Proposed Site Plan 1:100 @ A1

P011 - Site Setup & Logistics 1:200 @ A3

P012 - Proposed Landscaping 1:200 @ A1

P015 - Massing Study N.T.S @ A1

Miller Rogers

MRP-1315-C-500 - Proposed Drainage Layout

Eastergate CE Primary School

Eastergate School Travel Plan (March 2013)

Travel Plan Update (October 2013)

MJC Tree Services Ltd.

Tree Constraints Plan, Arboricultural Impact Assessment, Tree Protection Plan, And Heads of Terms for the Arboricultural Method Statement (October 2013)

## 10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

| Type of vehicle                              | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|----------------------------------------------|---------------------------|--------------------------------------------|----------------------|
| Cars                                         | 14                        | 14                                         | 0                    |
| Light goods vehicles/public carrier vehicles | 0                         | 0                                          | 0                    |
| Motorcycles                                  | 0                         | 0                                          | 0                    |
| Disability spaces                            | 1                         | 1                                          | 0                    |
| Cycle spaces                                 | 20                        | 20                                         | 0                    |
| Other (e.g. Bus)                             | 0                         | 0                                          | 0                    |
| Short description of Other                   |                           |                                            |                      |

## 11. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer ☒ Package treatment plant ☐ Unknown ☐  
Septic tank ☐ Cess pit ☐  
Other

Are you proposing to connect to the existing drainage system?

☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

MRP-1315-C-500 - Proposed Drainage Layout - 1:100 @ A1

## 12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system ☐ Main sewer ☐ Pond/lake  
☒ Soakaway ☐ Existing watercourse

### 13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

### 14. Existing Use

Please describe the current use of the site:

Primary School

Is the site currently vacant? ☐ Yes ☒ No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

### 15. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☒ Yes ☐ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

### 16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

### 17. Residential Units

Does your proposal include the gain or loss of residential units? ☐ Yes ☒ No

### 18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☒ Yes ☐ No

| Use class/type of use |                                     | Existing gross internal floorspace (square metres) | Gross internal floorspace to be lost by change of use or demolition (square metres) | Total gross new internal floorspace proposed (including changes of use) (square metres) | Net additional gross internal floorspace following development (square metres) |
|-----------------------|-------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| A1                    | Shops Net Tradable Area             | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| A2                    | Financial and professional services | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| A3                    | Restaurants and cafes               | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| A4                    | Drinking establishments             | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| A5                    | Hot food takeaways                  | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| B1 (a)                | Office (other than A2)              | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| B1 (b)                | Research and development            | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| B1 (c)                | Light industrial                    | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| B2                    | General industrial                  | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |
| B8                    | Storage or distribution             | 0.0                                                | 0.0                                                                                 | 0.0                                                                                     | 0.0                                                                            |

**18. All types of Development: Non-residential Floorspace (continued)**

|       |                               |       |     |       |       |
|-------|-------------------------------|-------|-----|-------|-------|
| C1    | Hotels and halls of residence | 0.0   | 0.0 | 0.0   | 0.0   |
| C2    | Residential institutions      | 0.0   | 0.0 | 0.0   | 0.0   |
| D1    | Non-residential institutions  | 887.0 | 0.0 | 144.0 | 144.0 |
| D2    | Assembly and leisure          | 0.0   | 0.0 | 0.0   | 0.0   |
| Other | Please Specify                | 0.0   | 0.0 | 0.0   | 0.0   |
|       | Total                         | 887.0 | 0.0 | 144.0 | 144.0 |

If for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

| Use Class | Types of use | Existing rooms to be lost by change of use or demolition | Total rooms proposed (including changes of use) | Net additional rooms |
|-----------|--------------|----------------------------------------------------------|-------------------------------------------------|----------------------|
|-----------|--------------|----------------------------------------------------------|-------------------------------------------------|----------------------|

**19. Employment**

If known, please complete the following information regarding employees:

|                    | Full-time | Part-time | Equivalent number of full-time |
|--------------------|-----------|-----------|--------------------------------|
| Existing employees | 0         | 0         | 18                             |
| Proposed employees | 0         | 0         | 21                             |

**20. Hours of Opening**

If known, please state the hours of opening for each non-residential use proposed:

| Use | Monday to Friday |          | Saturday   |          | Sunday and Bank Holidays |          | Not Known                           |
|-----|------------------|----------|------------|----------|--------------------------|----------|-------------------------------------|
|     | Start Time       | End Time | Start Time | End Time | Start Time               | End Time |                                     |
| D1  |                  |          |            |          |                          |          | <input checked="" type="checkbox"/> |

**21. Site Area**

What is the site area?

00.14

hectares

**22. Industrial or Commercial Processes and Machinery**

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Not Applicable

Is the proposal for a waste management development?

☐ Yes ☒ No

**23. Hazardous Substances**

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

**24. Site Visit**

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☐ The applicant ☒ Other person

If Other has been selected, please provide:

Contact name:

Title: Mrs First name: Paula Surname: Russell

Telephone number:

Country code: National number: Extension number:

Email Address: office@eastergate.w-sussex.sch.uk

**25. Certificates (Certificate B)****Certificate of Ownership - Certificate B****Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) and/or agricultural tenant ("agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990) of any part of the land or building to which this application relates.

**25. Certificates (Certificate B - continued)**

| Owner/Agricultural Tenant |                                            |                   |            | Date notice served                  |                  |
|---------------------------|--------------------------------------------|-------------------|------------|-------------------------------------|------------------|
| Name                      | Property Department, Diocese of Chichester |                   |            | 21/10/2013                          |                  |
| Number:                   | 211                                        | Suffix:           |            |                                     |                  |
| Street:                   | New Church Road                            |                   |            |                                     |                  |
| Locality:                 |                                            |                   |            |                                     |                  |
| Town:                     | Hove                                       |                   |            |                                     |                  |
| Postcode:                 | BN3 4ED                                    |                   |            |                                     |                  |
| Title:                    | Mr                                         | First name:       | Stuart     | Surname:                            | Large            |
| Person role:              | Agent                                      | Declaration date: | 21/10/2013 | <input checked="" type="checkbox"/> | Declaration made |

**26. Declaration**

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date 22/10/2013

