



Town & Country Planning Solutions
Sandhills Farmhouse
Bodle Street Green
Bodle Street Green
Halisham
BN27 4QU

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: EG/35/12/
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Pickup

9th May 2012

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010
Application for Planning Permission

Development Retention of horse-box hire business, mobile home, office/staffroom and an area of hardstanding.
Location Longreach Eastergate Lane Eastergate

Thank you for your recent application which I received on 30th April 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

incorrect I require 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List). Also, please show the decking for the office, the layout of the siting/parking of storage boxes. — *1 named road*

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide another named road. ✓

incorrect Please provide 1 electronic or 3 paper copies of ~~existing and proposed~~ floor plans for the mobile home and the staff/office room at a scale of 1:50 in accordance with the guidance notes available on our website detailed below (click on National List). Floor plan + photos of each elev to follow

Please provide 1 electronic or 3 paper copies of ~~existing and proposed~~ elevations for the mobile home and the office/staff room in accordance with the guidance notes available on our website detailed below (click on National List). FULL PLANS FOR OFFICE/STAFF ROOM

We require a full drainage environmental assessment if the means of foul drainage is not being connected to the existing public mains system. If the drainage is being connected to the existing mains system, please advise accordingly. *clarification to follow*

Please complete Question 9 (mobile home, hard standing and office/staff room) ✓

Please complete Question 11 (foul sewage) ✓

Please complete Question 20 (hours of opening) ✓

← An incorrect fee has been submitted for this application. A balance of £505.00 is due. Please consult the Fee Circular 04/2008 Paragraphs 54 and 55. pincagl

← This application requires a Flood Risk Assessment. Please refer to the guidance notes available on our website detailed below (click on Local List)

Please submit 1 electronic or 3 paper copies of existing and proposed roof plan for the mobile home and the office/staff room in accordance with guidance notes available on our website detailed below (click on National List).

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by ^{30th} ~~23rd~~ May 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy