



Mr T Tunmore
Tunmore Design & Build
Unit 2, Hollyacre
Toddington Lane
Littlehampton
BN17 7PP

Arun District Council
Arun Civic Centre
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Our Ref: EG/25/18/HH
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Tunmore

23rd April 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Construction of two storey extension & demolition of existing conservatory & outside WC.

Location 59 Elm Grove Barnham

Thank you for your recent application which I received on 5th April 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of an amended block/site plan at a scale of 1:500 or 1:200 showing the dimensions to the boundaries

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **7th May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning