

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	15
Suffix	
Property name	
Address line 1	Critchmere Road
Address line 2	
Address line 3	
Town/city	Eastergate
Postcode	PO20 3XA
Description of site location must be completed if postcode is not known:	
Easting (x)	494771
Northing (y)	105320
Description	

2. Applicant Details

Title	Mrs
First name	
Surname	Frost
Company name	
Address line 1	Country Lodge
Address line 2	Cote Street
Address line 3	High Salvington
Town/city	Worthing
Country	

2. Applicant Details

Postcode	BN13 3EX
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☐ Yes ☐ No

3. Agent Details

Title	Mrs
First name	
Surname	Seabrook
Company name	
Address line 1	Flat 3
Address line 2	24 Richmond Avenue
Address line 3	
Town/city	Bognor Regis
Country	
Postcode	PO21 2YE
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe the proposed works:

Demolition of existing single storey garage to side of building. Formation of 2 storey extension and loft room in it's place, and over existing rear utility room.

Has the work already been started without consent? ☐ Yes ☐ No

5. Materials

Does the proposed development require any materials to be used in the build? ☐ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Red brick, stretcher bond.

5. Materials

Walls	
Description of proposed materials and finishes:	Red brick, stretcher bond. To match existing.

Roof	
Description of existing materials and finishes (optional):	Clay tiles
Description of proposed materials and finishes:	Clay tiles To match existing.

Windows	
Description of existing materials and finishes (optional):	Windows - UPVC white frame, double glazed Rooflights - black frame - double glazed
Description of proposed materials and finishes:	Windows - UPVC white frame, double glazed Rooflights - black frame - double glazed To match existing.

Doors	
Description of existing materials and finishes (optional):	Garage door - Aluminium, panel effect in beige/buttermilk. Side door - Timber, painted white
Description of proposed materials and finishes:	Garage door - Aluminium, slatted, in white. Side door - Timber, painted white

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

1903-1-01_Existing plans
1903-1-02_Proposed plans
1903-1-03_Elevations
1903-1-04_Location plan
1903-1-05_Block plan

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☐ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☐ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☐ No

8. Parking

If Yes, please describe:

No overall change in off road parking

Currently 2 very small garage spaces, and one off road parking space.

PROPOSALS

Existing small double garage to be demolished.

Small single garage to be formed.

Size of proposed extension to allow for 2 cars to be parked off road as well as 1 in the garage

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title	Mrs
First name	Hannah
Surname	Seabrook
Declaration date (DD/MM/YYYY)	14/03/2019

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

14/03/2019