



The Paddocks Management Co
(Eastergate) Ltd
11 Collins Close
Eastergate
West Sussex
PO20 3JT

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: EG/19/18/T
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

16th March 2018

Dear Mr Campbell

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Reduce crown of 1 No. Beech tree by 2-3m, thin crown & remove rubbing branches that cause decay/disease.

Location 11 Collins Close Eastergate

Thank you for your recent application which I received on 5th March 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide a measurement as a percentage for the proposed crown thin.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **30th March 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning