



Mr C Moore
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website: www.arun.gov.uk/planning

Our Ref: EG/17/12/

Your Ref:

Please ask for:
Mrs S Honney-Bayes
extn. 37445

28th March 2012

Dear Mr Moore

Town & Country Planning Act 1990 (as amended)

Application for Householder Planning Permission

Development Rear first floor extension to extend bedroom & provide en-suite facility
Location 140 Barnham Road Barnham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide 1 electronic or 3 paper copies of revised existing and proposed floor plans/elevations. The existing and proposed rear elevations still show 2 windows on the first floor level, however only 1 window is shown on the existing and proposed first floor plans. Please amend.

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Householder Forms - Household Extension - and click on Checklist). The validation checklist was not provided with the original submission.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **11th April 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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