

Mr S Crawford
Weatherite Building Services Ltd
33 Rosebury Square
Woodford Green
Essex
IG8 8GT

Your Ref:
Our Ref : EG/12/12/
Please ask for:
Mrs J Chapman
Direct Dial: 01903 737657
6th March 2012

Dear Mr Crawford

The Town and Country Planning Act 1990 (as amended)

Proposed installation of one ventilation louvre and two external ventilation units
Telephone Exchange Barnham Road Eastergate PO20 3RP

Receipt No P89375	Amount: £ 170.00	VAT Number 193 5586 24
		TOTAL PAID: £ 170.00

Thank you for your recent planning application, which was accepted as a valid application on 5th March 2012. It is being dealt with by Mrs J Chapman who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 5th April 2012 which is the end of the advertising period.

If you have not received a decision by 30th April 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

Please do not hesitate to contact us if you have any queries.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy