



Miss A M Baird
2 Atherington Cottages
The Street
Climping
West Sussex
BN17 5RN

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: CM/7/18/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Miss Baird

5th April 2018

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development	Change of use of land from agricultural field to 60 No. tent pitches operating from April to October to include 2 No. plumbed screened portable showers, 2 No. plumbed portable toilets, 2 No. screened changing cubicles, 2 No. 2 screened portable chemical toilets with hand wash facilities & washing up/drying area within existing building.
Location	Woodpecker Camping Field Crookthorn Lane Climping

Thank you for your recent application which I received on 13th March 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm the amended description is satisfactory.

On the application form, 60 parking spaces has been indicated (question 10) whilst the block plan shows 17. Please either amend the application form or the block plan to coincide.

Please confirm if there is any significance between the dotted lines and the solid lines indicating the position of the pitches on the block plan.

Please provide an elevation of the proposed fence panel screen and provide the measurement in metres.

Please provide floor plans and elevations for the bin store.

Please provide an elevation of the fence at the bins store and provide the measurement in metres.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th April 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning