

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

Note: I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately

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**From:** Julie Grieves

**Sent:** 03 September 2021 10:18

**To:** Ben Smith [REDACTED]

**Subject:** RE: CM/6/20/PL North Barn

Dear Ben,

Please find attached a copy of Mrs Bairds liability notice (all notices are available to view on our website)

I can confirm that we have received a completed and valid Form 2 Assumption of Liability.

Many thanks,  
Julie

**Julie Grieves**

Community Infrastructure Levy Officer

**T:** 01903 737500 ext.37448

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)



Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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**From:** Ben Smith [REDACTED]

**Sent:** 02 September 2021 16:33

**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>

**Cc:** Alison Baird [REDACTED]

**Subject:** CM/6/20/PL North Barn

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Dear Julie

In preparation for starting the works CM/6/20/PL North Barn the applicant, Alison Baird, has asked me to issue the commencement notice to you. However, I can't find the liability notice (I wasn't acting as agent at the time) – could you please send a copy to me direct.

Could you also please confirm that you satisfactorily received Form 2 assumption of liability form.

Many thanks

Ben

**Ben Smith** RIBA

Partner



[REDACTED]  
[www.ss-p.co.uk](http://www.ss-p.co.uk)

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CIL Officer  
Planning Policy and Conservation  
Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

24 August 2020

Tel: 01903 737500 ext. 37448  
Email: [cil@arun.gov.uk](mailto:cil@arun.gov.uk)  
Website: [www.arun.gov.uk/cil](http://www.arun.gov.uk/cil)

Miss A Baird  
Rigates  
Climping Street  
Climping  
Littlehampton  
BN17 5RQ

## Community Infrastructure Levy (CIL)

### Liability Notice

#### Regulation 65, Community Infrastructure Levy Regulations (2010), as amended

1. **Date Issued:** 24 August 2020
2. **CIL collecting authority:** Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF
3. **Name and address of liable recipient:** Miss A Baird Rigates Climping Street Climping Littlehampton BN17 5RQ
4. **Details of chargeable development to which this liability notices relates:**
  - a. **Planning Permission Reference:** CM/6/20/PL
  - b. **Liability Notice Reference** 926
  - c. **Site address:** North Barn Climping Street Climping BN17 5RG
  - d. **Development of Description:** Change of use of agricultural barn to 1 No dwelling. This application may affect the setting of a listed building.

#### 5. CIL Liability

This is notification that **£0.00** of Community Infrastructure Levy will be payable to Arun District Council as the CIL Collecting Authority on commencement of development on planning permission CM/6/20/PL. This charge has been levied under Arun District Council's CIL charging schedule and s211 of the Planning Act

2008. Further details on payment procedure can be found below.

## 6. How we calculated this figure

We calculated this figure from the following information:

| Dev. Type<br>CIL Rate £                 | Floorspace<br>m2                                        | Self-Build /<br>Annexe<br>Exemption | TPI Used | Calculated<br>Date | CIL Amount |
|-----------------------------------------|---------------------------------------------------------|-------------------------------------|----------|--------------------|------------|
| Zone 5 Res<br><= 10<br><br>CIL Rate 100 | Gross: 109<br>Demolished:<br>Retained:<br>Increase: 109 | £10,900.00                          | 334      | 11-06-2020         | 0.00       |

## 7. You have been granted Self-Build Dwelling/Residential Annexe Exemption from CIL.

Therefore you will not be issued with a Demand Notice to pay CIL provided you have submitted all the relevant exemption claim forms, Assumption of Liability (Form 2) and the Commencement Notice (Form 6), no later than the day before the day on which the chargeable development is to be commenced.

<https://www.arun.gov.uk/cil/forms>

The exemption granted in this notice is subject to a disqualifying event not occurring within three years of completion\* of development. For further information, please see the Ministry for Housing, Communities and Local Government's guidance: <https://www.gov.uk/guidance/community-infrastructure-levy#relief-and-exemptions>

\*Completion for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates)

If the exemption and relief procedures are followed you may ignore Part 8 of this Notice.

## 8. When will this CIL amount be due for payment?

Do not send payment until we send you a Demand Notice, this will detail how much and when to pay.

If the payment procedure is followed correctly, this CIL amount will be payable in accordance with the Council's instalment policy:

## 9. The amount of CIL liability in this notice is a local land charge

Self-Build or Residential Annexe Exemption will be cancelled three years after completion of development. But if a disqualifying event has occurred the Land Charge will only be removed on full payment of the amount due.

#### 10. New liability notices may be issued

Any change in the details contained in this notice (including calculation of the chargeable amount or amount of relief granted) will lead to the collecting authority issuing a new liability notice.

#### 11. Do you think we have made a mistake in our calculations?

You may submit a request for us to review it under Regulation 113 of the CIL Regulations 2010 (as amended ) within 28 days of the date issued. If you are unhappy with the calculation following this review, you can appeal to the Valuation Office Agency . [View further details of CIL appeals.](#)

This notice has also been copied to the following recipients:

| Name and address of other recipient(s) of this notice  | Category of recipient |
|--------------------------------------------------------|-----------------------|
| Mr A Watson<br>74 High Street<br>Sevenoaks<br>TN13 1JR | Agent                 |
| Arun District Council                                  | Land Charges          |

Yours faithfully



**Neil Crowther**  
**Group Head of Planning**