

From: Julie Grieves

Sent: 23 August 2020 18:31

To: 'Philippa Robinson - Planning'

Subject: RE: CM/6/20/PL - North Barn, Climping Street - CIL

Dear Philippa,

Thank you for your email.

Yes, your email below is correct. Once we have received the Assumption of Liability form (Form 2) and the Self Build Part 1 relief form (Form 7), I will send a revised Liability Notice showing the relief.

Kind regards

Julie

Julie Grieves

Community Infrastructure Levy Officer

T: 01903 737448

E: julie.grieves@arun.gov.uk

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From: Philippa Robinson - Planning [REDACTED]
Sent: 21 August 2020 12:54
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: CM/6/20/PL - North Barn, Climping Street - CIL

Good morning Julie

Following the receipt of the Liability Notice on the approved application at North Barn in Climping Street, (CM/6/20/PL), I am just looking to confirm that I have the next steps in obtaining Self-build CIL exemption correct. Would you be able to confirm the information set out below before I send you the first set documents?

I believe that the Applicant now needs to provide you with a completed assumption of Liability form and Part 1 of the Self Build exemption form. Once you have confirmed receipt and acknowledgment of these document, the applicant must then provide you with a commencement notice (which must be submitted before any works begin on site). Finally, 6 months after completion, the applicant must submit Part2 of the Self-build exemption form along with the following information:

- A compliance certificate for this development issued under either:
 - regulation 17 (completion certificates) of the Building Regulations 2010 or
 - section 51 of the Building Act 1984 (final certificates).
- Title deeds of the property to which this exemption relates (freehold or leasehold).
- Council Tax bill or certificate;
- Any two of the following:
 - Utility Bill;
 - Bank Statement;
 - Local Electoral roll registration;
- One of the following:
 - An approved claim from HM Revenue and Customs under 'VAT431NB: VAT refunds for DIY housebuilders';
 - Proof of a specialist Self Build or Custom Build Warranty for your development;
 - Proof of an approved Self Build or Custom Build Mortgage from a bank or building society for your development.

If this is easier to discuss over the phone, please do give me a ring.

Many thanks in advance.

Kind regards

Philippa

Philippa Robinson MRTPI
Planner
Planning

Savills, 74 High Street , Sevenoaks TN13 1JR

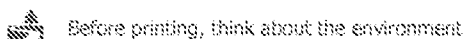
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