



Mr P Bilborough
34a Thorn Road
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West Sussex
BN11 3ND

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: CM/5/14/A
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Bilborough

27th March 2014

Town & Country Planning (Control of Advertisement) (England) Regulations 2007 (as amended)
Application for Consent to Display an Advertisement(s)

Development 2 No non illuminated free standing notice board.
Location Clymping Parish Church Junction of Horsemere Green Lane Wooldridge Walk
Climping

Thank you for your recent application which I received on 12th March 2014. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please complete section 10 on the application form.

Please provide a block plan showing the position of the 2 notice boards.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **10th April 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration