

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

Sign up to our newsletter [here](#)

To register to receive notification of planning applications in your area please go to
www.arun.gov.uk/planning

From: Michael Wilson [REDACTED]
Sent: 21 January 2021 15:38
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: Kents Farmhouse CM/50/20/PL

Julie

Re Kents Farmhouse - CM/50/20/PL

Please see attached the completed CIL Form 1 as required in your email below. We are not in fact asking for Annex Relief because we are only doing short term holiday lets, so have not completed Forms 2 and 8.

The email address of the applicant which you requested is [REDACTED]

I hope this answers all your queries

Regards

Michael Wilson

Michael Wilson Restorations

[REDACTED]

On Mon, 11 Jan 2021 at 09:19, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Mr Wilson,

Thank you for your email. I am sorry you have struggled to get through to me via the telephone. We are currently working from home and connecting my calls through to my mobile is causing some issues.

On the CIL Form 1, you need to complete Part 6 onwards. Annexes are included in 'new residential development'

The Form 8 that needs to be completed is the Annex Relief form. On your Form 1, you have ticked yes to say you wish to apply for annex relief. This form needs to be completed and returned together with a completed Form 2 Assumption of Liability. We cannot grant relief until both form 2 and form 8 have been submitted.

I hope that explains things a bit clearer for you. If you still would like to speak on the telephone, let me know your number and I can call you.

Kind regards

Julie

Julie Grieves

Community Infrastructure Levy Officer



T: 01903 737448

E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

From: Michael Wilson [REDACTED]
Sent: 08 January 2021 15:33
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: Kents Farmhouse CM/50/20/PL

Julie

Re Kents Farmhouse, Climping - CM/50/20/PL

Thank you for your email regarding the CIL Form 1 Additional Information which we attached to our application. We have tried to phone you to discuss this, but were unable to get a connection.

You stated that we had not fully completed the form, but I would like to talk it through with you as I can't see where we have gone wrong as we followed all the instructions as we filled in each section?

Regarding the Annex Relief - the annex has yet to be formed from two outbuildings so there is no paperwork, invoices etc. to show?

Your help with this issue would be much appreciated

Regards

Michael Wilson

Michael Wilson Restorations

[REDACTED]

On Mon, 4 Jan 2021 at 11:36, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Mr Wilson,

I am emailing you today regarding the above property and CIL. The Form 1 Additional Information has not been fully completed.

Please complete a new form and return accordingly, including whether you intend to apply for annex relief. Forms are required for this and we also require a completed Form 2 Assumption of Liability. These forms can be found here <https://www.arun.gov.uk/cil#forms>

Please also confirm an email address for the applicant.

Kind regards,

Julie

Julie Grieves

Community Infrastructure Levy Officer



T: 01903 737448

E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

Sign up to our newsletter [here](#)

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.
