Section B: Submission of Evidence

Please confirm below what evidence you are providing to support your claim for self build CIL exemption.

1. Please enclose a copy of **all** of the following items:

(a) A compliance certificate for this development issued under either: ☐

-regulation 17 (completion certificates) of the Building Regulations 2010 **or**
-section 51 of the Building Act 1984 (final certificates)

What date was the compliance certificate issued (DD/MM/YYYY)?

(b) Title deeds of the property to which this exemption relates (freehold or leasehold) ☐

(c) Council Tax bill or certificate ☐

2. Please enclose two further proofs of occupation of the home as sole or main residence

Please enclose a copy of **two** of the following items **showing your name and the address of the property:**

Utility Bill ☐

Bank Statement ☐

Local electoral roll registration ☐

3. Please also enclose a copy of one of the following items (and review the notes below):

(a) An approved claim from HM Revenue and Customs under 'VAT431NB: VAT refunds for DIY housebuilders' ☐

(b) Proof of a specialist Self Build or Custom Build Warranty* for your development ☐

(c) Proof of an approved Self Build or Custom Build Mortgage# from a bank or building society for your development. ☐

Please note: The Charging Authority has the discretion, but is not required, to accept other forms of documentary evidence instead of any of the items (a-c) above. This should be agreed in advance with the Charging Authority (at the point of making the Part 1 application for the exemption or as soon as possible thereafter) but the Charging Authority may still consider utilising discretion at this Part 2 stage of the process.

* A Self Build or Custom Build Warranty is a warranty and Certificate of Approval issued by a Warranty provider which provides a 'latent defects insurance' policy and which is accompanied by certified Stage Completion Certificates (SCC) issued to the owner/occupier of the home.

A Self Build or Custom Build Mortgage is an approved mortgage arranged to purchase land and/or fund the cost of erecting a home where the loan funds are paid to the owner/occupier in stages as the building works progress to completion.

Declaration

I/We confirm [redacted].

Name: C. A BELKHURST

Date (DD/MM/YYYY): 13/01/2023