



NJA Town Planning Ltd
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Our Ref: CM/33/17/PL
Your Ref:

Please ask for:
Miss K Garner
01903 737500 x 37467

Dear Mr Nikolas Antoniou

4th January 2018

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Demolition of prefabricated former private school building and Mill Lodge residential unit. Refurbishment of existing Mill to retain and refurbish existing dwelling and flats 1 & 2 (adjoining) with 2No. additional dwellings.
Refurbishment of Mill Cottage and Mill Thatch (units 1 & 2) and erection of 1No. new-build floating pond-house within feature pond. Departure from the Development Plan. This application also lies within the parish of Littlehampton.

Location Clymping Mill Clymping Street Clymping

Thank you for your recent application which I received on 17th December 2017. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan - Amend

Please submit 1 electronic or 3 paper copies of an amended Location plan at a scale of 1:1250 or 1:2500 for rural areas, to include the access road within the red edge, together with any notices to serve on land owners. You may need to amend the ownership Certificate and the increased site area on the application form. Further details of what must be included on the plan can be found in the National Validation Requirements.

Block Plan - Amend

Please submit 1 electronic or 3 paper copies of an amended block/site plan at a scale of 1:500 or 1:200 to include dimensions to the boundary from the proposal. Further details of what must be included on the plan can be found in the National Validation Requirements.

Please note the amended description.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **18th January 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning