



Concrete Mouldings
Hobbs New Farm
Climping
West Sussex
BN17 5RF

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: CM/20/17/PL
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Watts

29th June 2017

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Change of use from storage (B8 Storage & Distribution) to industrial use (B2 General Industry) for manufacturing, storage & distribution of concrete products. This application is a Departure from the Development Plan.

Location Unit H21 Rudford Industrial Estate Ford Road Littlehampton

Thank you for your recent application which I received on 14th June 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please complete Certificate B (date notice served) and return accordingly.

Please provide floor plans.

Please confirm there are no structural changes to the building. If there are structural changes to the building, please provide existing and proposed floor plans and elevations.

Please confirm the location of rubbish/recycling bins.

Please confirm if the concrete mixer is located in the photo of the building you provided.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **13th July 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning