Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mrs S Durdle
Waysmeet Cottage
Grevatts Lane
Climping
West Sussex
BN17 5RE

Our Ref: CM/12/17/HH
Your Ref:

Please ask for:
Charlotte Spencer
01903 737711

13th April 2017

Dear Mrs Durdle

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Erection of double garage

Location Waysmeet Cottage Grevatts Lane Climping

Thank you for your recent application which I received on 27th March 2017. It is being validated by Charlotte Spencer who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Incorrect Certificate

Incorrect certificate details were completed on the application form. You have signed both Certificate of ownership A and B. Only one can be signed. Please refer to the National Validation Requirements.

Dimensions Incorrect

Some of the dimensions on the block plan do not measure correctly to the stated scale. Please review and amend accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: **http://www.arun.gov.uk/making-a-planning-application**
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **27th April 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

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Neil Crowther
Group Head of Planning