



Mr H Smith
172 The Street
Clapham
Worthing
West Sussex
bn133uu

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: CL/6/12/TC

Please ask for: Mr J Smith

Direct Dial 01903 737761

23rd February 2012

Dear Mr H Smith

The Town and Country Planning Act 1990 (as amended)

Remove 1 no. apple tree within the Clapham Conservation Area (this application lies within the South Downs National Park Authority)
172 The Street Clapham BN13 3UU

Thank you for your recent application, which was accepted as valid on 20th February 2012. It is being dealt with by Mr J Smith who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

Thank you for your recent notification of proposed works to trees which I received on 20th February 2012. It is being dealt with by Mr J Smith will be able to help you should you have any questions.

We have six weeks from the date we received your letter to consider making a Tree Preservation Order on the tree or trees. If by 2nd April 2012 you do not hear from us, you may carry out the work as long as you do so within 2 years from the date of your letter and do no more work on the tree or trees than is set out in your letter. We will however endeavour to inform you of the outcome of your proposal before this date.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 29th March 2012 which is the end of the advertising period.

PMAC11

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

I trust this of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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