

ARUN DISTRICT COUNCIL

22 SEP 2011

RECEIVED

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0102/4.01
21 September 2011

Planning Department
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

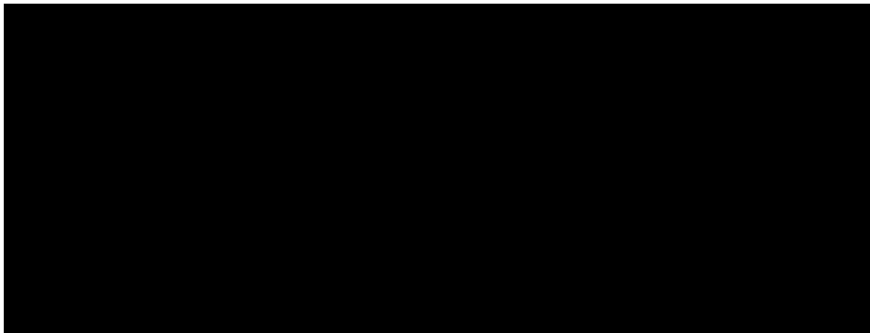
Dear Sir or Madam

Trevellas, The Street, Clapham
Planning Portal Reference: PP-01633185

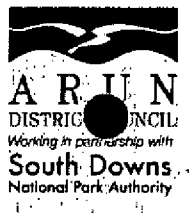
We have just submitted a planning application on behalf of our clients using the Planning Portal (reference above). Please find enclosed herewith, our cheque for £150.00 this being the planning fee.

We trust that you have all the information you require, but please contact us if you have any queries. It was necessary to submit some documents twice, in order to allow the Planning Portal to confirm that the documentation was complete, but some of the required items were combined into one document.

We look forward to hearing from you in due course.







Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Saville Jones Architects
74 Victoria Road
Worthing
West Sussex
BN11 1UN

Your Ref:
Our Ref : **CL/17/11/**
Please ask for:
Mr J Smith
Direct Dial 01903 737761

26th September 2011

Dear Sir/Madam

The Town and Country Planning Act 1990 (as amended)

Single storey extension to the side of the existing property to provide a new kitchen & dining room, including external timber decking & new path & render to the lower part of the existing house (this application falls within the South Downs National Park Authority)

Trevellas The Street Clapham BN13 3UU

Receipt No P88153

Amount: £ 150.00

VAT Number 193 5586 24

TOTAL PAID: £ 150.00

Thank you for your recent planning application, which was accepted as a valid application on 21st September 2011. It is being dealt with by Mr J Smith who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This application lies within the South Downs National Park. The application will be dealt with and determined by Arun District Council, acting as an agent for the South Downs National Park Authority (SDNPA) unless it is called in by the SDNPA, in which case you will be notified accordingly. Further details regarding this agency agreement can be found on the Council's website at www.arun.gov.uk.

PLEASE NOTE: The SDNPA reserves the right to 'call in' any application during the application process. If this should become necessary you will be informed in writing stating the reason for the 'call in'. Unless you are informed to this effect, your application will be determined by this Council, either under delegated powers, or under the Council's planning committee process, acting as an agent of the SDNPA.

This Council is legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 27th October 2011 which is the end of the advertising period.

If you have not received a decision by 16th November 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

Please do not hesitate to contact us if you have any queries.

Yours faithfully



Karl Roberts
Assistant Director Planning Services &
Housing Strategy