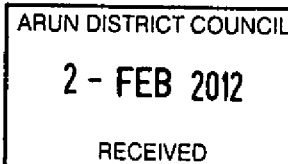


PC. PXC

NEIL HOLLAND
ARCHITECTS

Arun District Council
Planning and Building Control Department
Arun Civic Centre
Maltravers Street
Littlehampton
West Sussex
BN17 5LF



31st January 2012

VH/km/657

Dear Sirs

Re: A New Wendy House at Burpham Farm House, The Street, Burpham, BN18 9RJ

Please find enclosed an application for Planning Permission and Listed Building Consent for the above property. The application comprises 4 No. copies of the following:

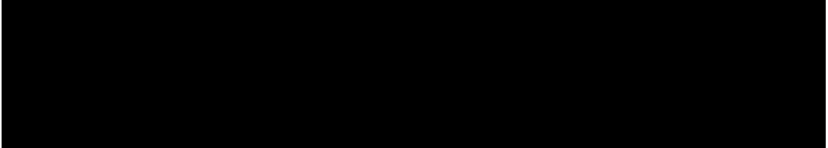
- Householder Application Form for Planning Permission and Listed Building Consent
- Validation Checklist
- Design and Access Statement
- Heritage Statement
- Drawings as enclosed drawing issue sheet, dated 31.01.12

We also enclose a cheque made payable to Arun District Council in the sum of £150.00, being the application fee.

Should it seem likely that this application will attract an adverse Officer recommendation, then we would ask to be informed before the item is added to any Committee Agenda or Delegated Powers List.

We always attempt to negotiate an acceptable solution on behalf of our Clients and obtain Officer support wherever possible. Please do not hesitate to contact us if you require any further information.

Yours faithfully



Victoria Holland
On behalf of NEIL HOLLAND ARCHITECTS

Enc: as above

cc: Mr and Mrs O'Grady - Client

7 Maltravers Street · Arundel · West Sussex · BN18 9AP · Tel 01903 882923 · Fax 01903 884202

Email office@neilhollandarchitects.co.uk · www.neilhollandarchitects.co.uk

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Neil Holland Architects
7 Maltravers Street
Arundel
West Sussex
BN18 9AP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: B/5/12/L

Please ask for: Mr P Cleveland
01903 737631

9th February 2012

Dear Mr Holland

Planning (Listed Buildings and Conservation Areas) Act 1990

Application for Listed Building Consent for the erection of a timber boarded wendyhouse within a walled garden. This application also falls within the South Downs National Park
Burpham Farmhouse The Street Burpham BN18 9RT

Thank you for your recent application, which was accepted as valid on 2nd February 2012. It is being dealt with by Mr P Cleveland who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This application lies within the South Downs National Park. The application will be dealt with and determined by Arun District Council, acting as an agent for the South Downs National Park Authority (SDNPA) unless it is called in by the SDNPA, in which case you will be notified accordingly. Further details regarding this agency agreement can be found on the Council's website at www.arun.gov.uk.

PLEASE NOTE: The SDNPA reserves the right to 'call in' any application during the application process. If this should become necessary you will be informed in writing stating the reason for the 'call in'. Unless you are informed to this effect, your application will be determined by this Council, either under delegated powers, or under the Council's planning committee process, acting as an agent of the SDNPA.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 15th March 2012 which is the end of the advertising period.

PMAC11

If you have not received a decision by 29th March 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Planning (Listed Building and Conservation Areas) Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

I trust this of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

PMAC11