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Planning Services
Arun District Council
Arun Civic Centre
Littlehampton
West Sussex BN17 5LF

Email [redacted]
Mobile
Our ref 392
Your ref BR/284/14/PL

21 April 2015

Dear Sir / Madam,

8 York Road, Bognor Regis, West Sussex

Further to the conditional granting of this application for planning permission (your ref BR/284/14/PL) on 5 March 2015, we can confirm that it is the intention to commence work on site soon.

We would seek to agree the relevant conditions of the planning consent as follows:

> *4. Details of provision for the storage of refuse at the premises or within the curtilage of the site shall be submitted and approved in writing by the Local Planning Authority before the development hereby permitted is first commenced. The development shall not be occupied before the provision for the storage of refuse has been made in accordance with the details so approved.*

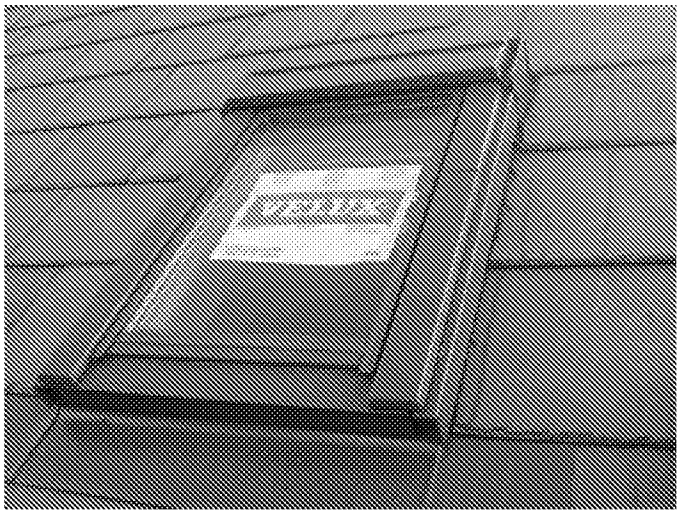
Standard wheelie bins for both normal waste and recycling shall be stored within the existing hardstanding area to the rear of the existing building. This is a discrete location but is also easily accessible by the occupants of the office space.

> *5. No development shall be carried out unless and until a schedule of materials and finishes to be used for external walls (and roofs) of the rear dormer and new velux type roof lights have been submitted to and approved by the Local Planning Authority and the materials so approved shall be used in the construction of the dormer and velux type roof lights.*

A schedule of the proposed external materials and finishes is as follows:

Dormer external walls – vertical slate hanging in natural slate to match existing main roof.
Dormer flat roof – single ply membrane in grey colour.
Rooflights – standard Velux double glazed units, with dark grey external finish as the image below. It should be noted that the rooflights shall not be visible from ground level.

ARUN DISTRICT COUNCIL BR/98/15/DOC



We look forward to hearing from you in due course, and please do not hesitate to contact us should you have any comments or questions.

Yours faithfully,

[redacted]

Phil Brown
Director
Phil Brown (Architectural Services) Ltd