



The University of Chichester
Upper Bognor Road
Bognor Regis
West Sussex
PO21 1HR

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/97/15/L

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Ludlow

5th May 2015

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)
Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed
Building**

Development Application for listed building consent for repairs to existing slate roof covering, removal of dormer roof to lean to roof, replacement of all timber windows & doors, repair/replace timber porches, repair to existing rendered elevations & replacement of cast iron rain water goods.

Location 67-69 Upper Bognor Road Bognor Regis

Thank you for your recent application which I received on 21st April 2015. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm the number of windows and doors being replaced.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th May 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration