

# Design and Access Statement

On behalf of



University of Chichester, College Lane, Chichester, West Sussex PO19 6PE

In respect of:

Proposed window replacement and decoration on Charlotte House, Upper Bognor Road  
PO21 1HR.

Date:

March 2015

Ref:

BRC\_9335RL\_Design and Access Statement

## **1.0 Introduction**

1.1 This design and access statement has been prepared to support a Listed Building Consent application submitted to Arun District Council for the Replacement of the South Facing Windows and the redecoration of the remaining windows.

1.2 This document is to be read in conjunction with drawings:

- 1.2.1 BRC\_005\_01 Planning Elevation Drawings
- 1.2.2 BRC\_005\_02 Planning Location Plan
- 1.2.3 BRC\_005\_03 Plans

## **2.0 Site Analysis**

2.1 The site is located on University of Chichester Bognor campus land to the east of the centre of Bognor Regis.



68-69 Upper Bognor Road

2.2 68-69 Upper Bognor Road is situated on Entrance B of the campus and sits just off Upper Bognor Road, Bognor Regis.

### **3.0 Proposals**

3.1 As shown on drawings:

3.1.1 BRC\_005\_01

3.1.2 BRC\_005\_03

The Proposal is to bring the property up to a state of repair that can be managed and then in the future have a use within the university, this will be done by replace the existing window, doors and porches of the property on a like for like basis. Repair of the main roof and the removal of a late addition dormer that was fitted to a low level roof, all these repair are to be done with a natural slate to match the existing, carryout repairs to the existing render to the building in a similar material and replace the rain water goods in cast iron to match the existing.

### **4.0 Appearance**

4.1 The windows we are proposing to replace are to be double glazed and the frames will be made in a like for like design as agreed with the conservation officer so not to alter the look of the property in anyway. Both Porches will be replaced in like for like design as not to alter the building.

### **5.0 Conclusions**

- 5.1 This application proposes the replacement of all windows and doors to the property this will also include replacement of both porches and carryout vital roof repairs and render repairs on the property and replacement rain water goods.
- 5.2 We are proposing to replace all windows, doors and porches with window in a like for like design so not to alter the appearance of the building.