

[REDACTED]

From: Julie Grieves
Sent: 19 December 2023 13:13
To: Planning Scanning
Subject: FW: Form 6 - BR/86/20/PL Aldwick House

[REDACTED]

Thanks
Julie

Julie Grieves,
Senior CIL Officer, Planning

[REDACTED]

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Our priorities...



From: Julie Grieves

Sent: Tuesday, December 19, 2023 1:10 PM

To: Accounts [REDACTED]

Subject: RE: Form 6 - BR/86/20/PL Aldwick House

Hello,

I had a conversation with the developer and they confirmed back in September they were just clearing and making safe and they would send the commencement form in time, so it has taken me by surprise that it wasn't done before hand. If no works have taken place to start, then yes, you can amend the commencement date and resend.

We were not able to offer social housing relief.

The amount will be broken down into 5 instalments, as per our instalment policy. You are however, free to pay the instalments earlier (not later!) if that is better.

Re the form. Save it as a PDF before you send it over. That helps apparently.

I am out of the office from tomorrow and not back until the 2nd January. Please do not start any works until you have received acknowledgement for the Commencement Notice and this must be received at least one working day before.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning



Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Accounts [REDACTED]
Sent: Tuesday, December 19, 2023 1:01 PM
To: Julie Grieves [REDACTED]
Cc: CIL [REDACTED] Dan Whittaker <[REDACTED]>
Subject: RE: Form 6 - BR/86/20/PL Aldwick House

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Hi Julie,

Just checking over now, this was infilled by the office some time ago but it looks like some issues with actually filling in the form have meant it has been delayed. One thing to note I have just checked over the commencement date input and this is actually the date the developer contracted us I believe. So this is incorrect. Error on the office side. I can update this.

It is my understanding that commencement of the works, in terms of our contract works on construction, so the extension and alterations, general construction works we will be commencing in the new year, although we have been onsite making it safe, weatherproofing etc, post completion of sale. There was some cross over between us and the architect on this as originally they were trying to get CIL removed as the project is 100% social housing for the local authority. This was unachievable though, as the contract term with the LA wasn't long enough potentially. I will have to check with the managing PM when back.

Shall I refill the form and send over? As said above we have had troubles with the form as when you save it and send as an attachment all the data fields are lost?

On a side note if there is an option to clear more of the CIL amount than in stages I suspect the developer would prefer to do this as its going through bank financing so I imagine he would rather clear the first two payments together, then the second 2 near completion which would probably line up with the 3rd payment date. I can run options through with him if an option.

Kind Regards,

 **James Goodburn, Finance Manager**
[Redacted]
[Redacted]
W osm.construction

Batworth Barn, Crossbush Lane, Crossbush, West Sussex, BN18 9PQ

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From: Julie Grieves [Redacted]
Sent: Tuesday, December 19, 2023 11:01 AM
To: Accounts [Redacted]
Cc: CIL [Redacted] Dan Whittaker [Redacted]
Subject: RE: Form 6 - BR/86/20/PL Aldwick House

Many thanks.

Commencement Notices must be submitted prior to works commencing. Failure to do so results in the full CIL amount becoming due immediately, plus surcharges.

Did you send the original Form 6 before commencement? If you did, please provide proof that this was sent before commencement.

Many thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

[Redacted]

[Redacted]

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Accounts [REDACTED]
Sent: Tuesday, December 19, 2023 10:45 AM
To: Julie Grieves [REDACTED]
Cc: CIL [REDACTED] Dan Whittaker [REDACTED]
Subject: FW: Form 6 - BR/86/20/PL Aldwick House

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Hi Julie,

Saved version appears to come over blank, see attached scanned version.

Many thanks,

Dan Whittaker, Director
[REDACTED]
[REDACTED]

W [osm.construction](https://www.osm.construction)

Batworth Barn, Crossbush Lane, Crossbush, West Sussex, BN18 9PQ



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From: Dan Whittaker
Sent: Tuesday, December 19, 2023 10:36 AM
To: [REDACTED]
Cc: Accounts [REDACTED]
Subject: RE: Form 6 - BR/86/20/PL Aldwick House

Hi Julie,

See attached, we tried sending it over, unsure if you ever received it.

Many thanks,

Dan Whittaker, Director

[REDACTED]

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Batworth Barn, Crossbush Lane, Crossbush, West Sussex, BN18 9PQ



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From: Julie Grieves [REDACTED] **On Behalf Of** CIL

Sent: Friday, December 15, 2023 9:02 AM

To: Accounts [REDACTED] CIL [REDACTED]

Cc: Dan Whittaker [REDACTED]

Subject: RE: Form 6 - BR/86/20/PL Aldwick House

Hello,

I havne't seen a Form 6. Could you re-send or let me know what email address/date you sent and I can look into this?

Thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Accounts [REDACTED]
Sent: Thursday, December 14, 2023 1:58 PM
To: CIL [REDACTED]
Cc: Dan Whittaker [REDACTED]
Subject: Form 6 - BR/86/20/PL Aldwick House

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Hi,

We recently sent in a form 6 commencement notice for our project at Aldwick House Care Home, PO21 2SJ. Planning Permission Ref: BR/86/20/PL. We are awaiting a response and details of how to make the first payment. Can you please check to see if the application has been processed and let us know next steps on how to make payment.

Kind Regards,



James Goodburn, Finance Manager



W osm.construction

Batworth Barn, Crossbush Lane, Crossbush, West Sussex, BN18 9PQ

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