

CIL Officer
Planning Policy and Conservation
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

8 June 2020

Mrs M Hubbard
188 Aldwick Road
Bognor Regis
PO21 2YQ

Tel: 01903 737500 ext. 37448
Email: cil@arun.gov.uk
Website: www.arun.gov.uk/cil

Community Infrastructure Levy (CIL)

Liability Notice

Regulation 65, Community Infrastructure Levy Regulations (2010), as amended

1. **Date Issued:** 8 June 2020
2. **CIL collecting authority:** Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF
3. **Name and address of liable recipient:** Mrs M Hubbard 188 Aldwick Road Bognor Regis PO21 2YQ
4. **Details of chargeable development to which this liability notices relates:**
 - a. **Planning Permission Reference:** BR/84/20/HH
 - b. **Liability Notice Reference** 920
 - c. **Site address:** 188 Aldwick Road Bognor Regis PO21 2YQ
 - d. **Development of Description:** Two storey front extension, part two storey part single storey side extension, single storey rear extension and conversion of roofspace to habitable use.

5. CIL Liability

£0.00 of Community Infrastructure Levy is payable to Arun District Council as the CIL collecting authority, on commencement of development on planning permission BR/84/20/HH. This charge has been levied under Arun District Council's CIL charging schedule and s211 of the Planning Act 2008. Further details on payment procedures can be found at point 8.

I acknowledge receipt of Form 2 (Assumption of Liability), therefore the person stated at paragraph 3 is liable for CIL and will receive the Demand Notice where applicable.

6. How we calculated this figure

We calculated this figure from the following information:

Dev. Type CIL Rate £	Floorspace m2	Residential Extension Exemption	TPI Used	Calculated Date	CIL Amount
Zone 4 Res <= 10 CIL Rate 100	Gross: 134 Demolished: 39 Retained: Increase: 95	£9,500.00	334	04-06-2020	£.00

7. You have been granted Residential Extension Exemption from CIL.

Therefore you will not be issued with a Demand Notice to pay CIL.

The exemption granted in this notice is subject to a disqualifying event not occurring within three years of completion* of development. For further information, please see the Ministry for Housing, Communities and Local Government's guidance: <https://www.gov.uk/guidance/community-infrastructure-levy#relief-and-exemptions>

*Completion for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates)

If the exemption and relief procedures are followed you may ignore Part 8 of this Notice.

8. When will this CIL amount be due for payment?

Do not send payment until we send you a Demand Notice, this will detail how much and when to pay.

If the payment procedure is followed correctly, this CIL amount will be payable in accordance with the Council's instalment policy:

9. The amount of CIL liability in this notice is a local land charge

Self-Build or Residential Annexe Exemption will be cancelled three years after completion of development. But if a disqualifying event has occurred the Land Charge will only be removed on full payment of the amount due.

10. New liability notices may be issued

Any change in the details contained in this notice (including calculation of the chargeable amount or amount of relief granted) will lead to the collecting authority issuing a new liability notice.

11. Do you think we have made a mistake in our calculations?

You may submit a request for us to review it under Regulation 113 of the CIL Regulations 2010 (as amended) within 28 days of the date issued. If you are unhappy with the calculation following this review, you can appeal to the Valuation Office Agency . [View further details of CIL appeals.](#)

This notice has also been copied to the following recipients:

Name and address of other recipient(s) of this notice	Category of recipient
Arun District Council	Land Charges

Yours faithfully



Neil Crowther
Group Head of Planning