



Mrs Michelle Hubbard
188
Aldwick Road
Bognor Regis
PO21 2YQ

Arun District Council
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Littlehampton
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Planning General Enquiries
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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/84/20/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Mrs Hubbard

9th April 2020

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Two storey front extension, part two storey part single storey side extension, single storey rear extension and conversion of roofspace to habitable use
Location 188 Aldwick Road Bognor Regis

Thank you for your recent application which I received on 2nd April 2020. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

Please confirm in writing your acceptance of the amended description.

Two storey front extension, part two storey part single storey side extension, single storey rear extension and conversion of roofspace to habitable use

Ownership: The ownership certificate has been signed too long ago. With your permission we can amend this for you.

CIL: Column 3 of the cil question 6 is incorrect. With your permission we can amend this for you.

CIL Additional Information Form

This application may be CIL liable, please complete and return the Form1 CIL Additional Information. The form and further information about CIL can be found on the website: www.arun.gov.uk/cil

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd April 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning