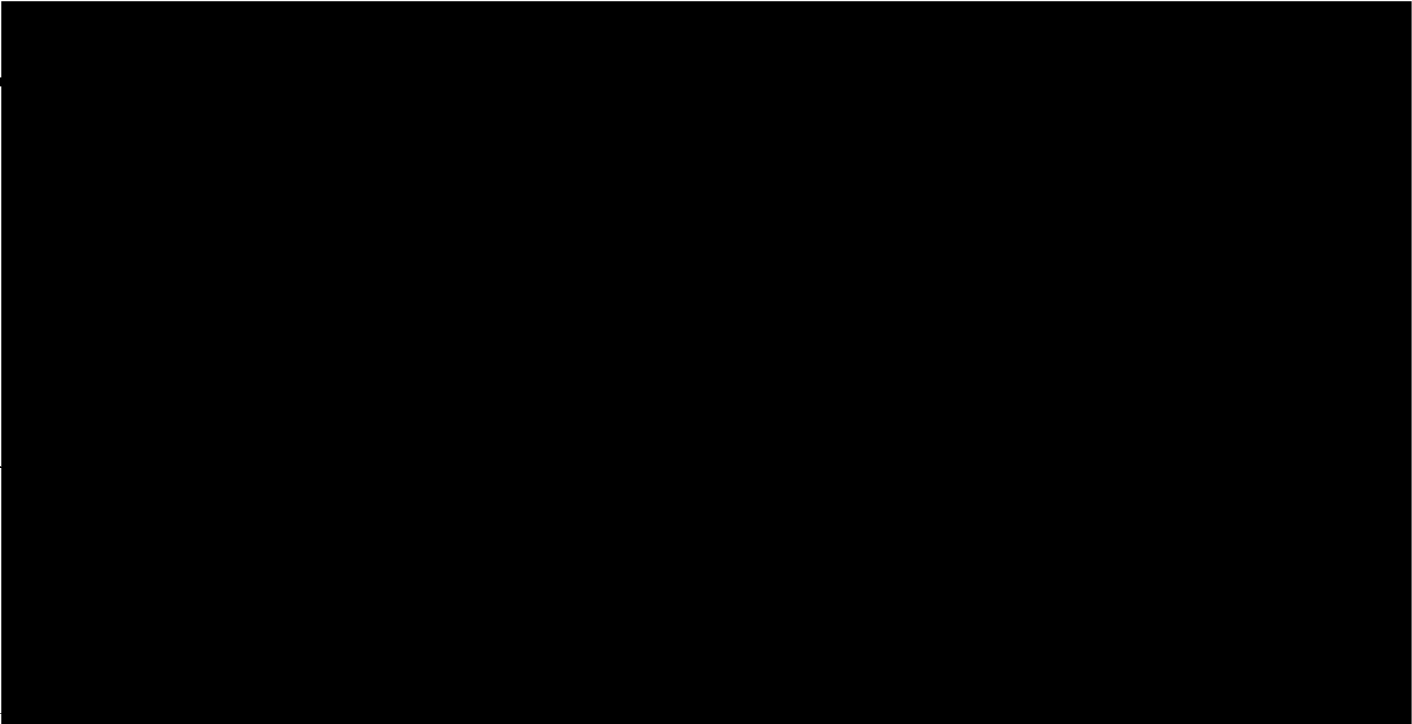




From: Kate Giddings

Sent: 14 May 2019 14:50

To: Stuart Corbey

Subject: RE: : BR/77/19/PL - Unit 8, Durban Road Business Centre, Durban Road, Bognor Regis, PO22 9FE

Hi Stuart,

Thank you for taking the time to speak with me earlier today.

As discussed, EH have no objection to the application, providing that the proposals are controlled so that a statutory nuisance is not created by inappropriate light or noise. As the applicant has confirmed that the existing lighting will not be altered, this element is no longer considered likely to be an issue. With regard to the noise, would it be possible to add a condition requiring the gym operator to produce a noise management plan to demonstrate that any potential noise has been considered and will be effectively managed. This should include noise from plant (for example, air conditioning/heating/ventilation, etc.), the gym equipment/classes (for example, dropping weights/music) and customers (for example, people/vehicle noise of people arriving/leaving). The points which are not applicable can be included as 'not applicable at this stage' or similar and a statement confirming that the operator will regularly review the plan and update it when necessary should be included. I have drafted a possible condition below and attached some guidance containing a template NMP which may be of assistance to the applicant.

Your thoughts are welcomed!

Thanks,

Kate.

No development shall take place before a noise management plan has been submitted to and approved in writing by the Local Planning Authority, which specifies the provisions to be made for the control of noise emanating from the property. Thereafter, the use of the proposed development shall not commence until the approved plan has been fully implemented. The plan will be regularly reviewed and amended as necessary.

Reason: To protect the amenity of local residents in accordance with Policy QE DM1 of the Adoption Arun Local Plan 2011 – 2031



From: Stuart Corbey
Sent: 13 May 2019 11:23
To: Kate Giddings
Subject: FW: : BR/77/19/PL - Unit 8, Durban Road Business Centre, Durban Road, Bognor Regis, PO22 9FE

Hi Kate,

If you can give me a call on this as your earliest as I have a tenant who may lose their business.

See answers below.

Thanks

Stuart

From: Holly Chant [REDACTED]
Sent: 10 May 2019 11:41
To: Stuart Corbey
Subject: RE: : BR/77/19/PL - Unit 8, Durban Road Business Centre, Durban Road, Bognor Regis, PO22 9FE

Hi Stuart,

Please see the attached and below responses in red...not sure what these are being asked at this stage? Please confirm.

Many Thanks,

Holly

From: Stuart Corbey <Stuart.Corbey@arun.gov.uk>
Sent: 10 May 2019 10:14
To: 'hol-lou@hotmail.co.uk' <hol-lou@hotmail.co.uk>
Subject: : BR/77/19/PL - Unit 8, Durban Road Business Centre, Durban Road, Bognor Regis, PO22 9FE

Holly,

In relation to the above application, before Environmental Health are able to issue a formal response, could the following points please be addressed:

- The hours of opening are stated at 06.00 – 22.00 every day, including Sundays and Bank Holidays – are there any restrictions on hours of operation for the surrounding units? No
- Will there be any additional/different lighting inside or outside the building? No

- Will there be any provision for WC/showers or refreshments for staff/customers)? Disabled access toilets already in the property and drinking water already installed to premises for use for staff and members.
- Has there been any acoustic assessment produced for the proposed change of use (e.g. noise from machines, plant, dropping of weights, music, etc.)? No
- Has there been any thermal assessment produced for the proposed change of use? No
- Will the proposed change of use require any plant, such as air conditioning and/or ventilation units? No
- Will the proposed changes require any work to the existing external hard standing? No

Many thanks

In addition please can you take a picture of the site notice and response to this email with it as an attachment.

Kind regards

Stuart Corbey | Senior Planning Officer, Planning Department, Directorate of Place, [Arun District Council](#) | Location: First Floor , Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37784 | External: +44 (0) 1903 737500 Ext: 37784 | E-mail: stuart.corbey@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

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Commercial premises have to live in harmony with their neighbours and by their very nature, can sometimes cause disturbance to people living and working nearby. The purpose of a noise management plan (NMP) is to identify and implement reasonable measures to reduce the noise impact of sources associated with the business on neighbouring properties.

The following table is designed for guidance purposes only and includes some of the issues which may need to be considered when creating a NMP. Each plan will be premises-specific and will be designed to reflect the individual requirements of a business.

Source of noise	Possible effects	Mitigation to consider
Inside music noise, films, etc.	Hours and number of events	Specify hours and consider how often events will happen
	Volume and amount of bass, PA systems/headsets	Control e.g. noise limiters and cooling down periods
	Doors and windows	Keep closed at all times or at certain times, self-closers on doors
	Vents	Acoustic baffles
	Building design and construction	Consider sound insulation improvements and lobbies
	Location and position of speakers	Away from openings, avoid party walls, anti-vibration mounts
	Machinery/equipment	Consider acoustic assessment, type of noise, such as hums, thumps, rumbles, whines, etc., position away from noise sensitive receptors, acoustic screening, hours of use, make and model of machinery, silencers, equipment serviced regularly and well maintained, position away from noise sensitive receptor/openings, consider acoustic isolation of impact sources
Outside noise	Deliveries and collections	Consider avoiding public holidays and weekends where possible
	Time of day	Consider daytime hours rather than early or late
	Days of the week	Consider weekdays rather than weekends
	Smoking shelters*	Position away from noise sensitive receptors, no

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	<i>*smoking shelters may require planning permission – please check this before installing a structure</i>	music, limit hours of use to avoid later times, provide non-metal furniture, add rubber feet to furniture, do not collect/stack furniture late at night
	Plant e.g. air conditioning or ventilation	Consider acoustic assessment, type of noise, such as hums, rumbles, whines, etc., position away from noise sensitive receptors, acoustic screening, hours of use, make and model of machinery, silencers, equipment serviced regularly and well maintained
General noise	Refuse and recycling bins	Do not fill/empty at early or late hours, locate bins away from noise sensitive receptors
	People arriving or leaving	Signage to remind customers to leave quietly and keep voices low when talking
Complaints	Response and attitude	Policy including record of date, time, name, cause and action taken
		Consider neighbour liaison/letter
		Consider liaising with acoustic professional and/or Environmental Health
Staff training	Awareness and responsibility	Increase and maintain staff awareness relating to noise management issues and include in their regular training

Example NMP

Premises known as:

Source of noise	Proposed mitigation
Inside music noise, films etc.	
Outside music	
Deliveries and collections	
Smoking shelters, external seating areas, outside storage	
Gardens and play areas	
Customers and car parks	
Refuse and recycling	
Skittle alleys	
Equipment and machinery	
Complaints	
Staff training	

Signed:..... (owner/operator/manager)

Date:.....