

Firgrove Building Services
The Royal Norfolk Hotel
The Esplanade
Bognor Regis
West Sussex
PO21 2LH

Community Infrastructure Levy (CIL)

Demand Notice

Regulation 69, Community Infrastructure Levy Regulations (2010), as amended

For Other recipients, see end of notice

1. **Date Issued:** 17th October 2025
2. **CIL collecting authority:** Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF
3. **Name and address of liable recipient:** Firgrove Building Services The Royal Norfolk Hotel The Esplanade Bognor Regis West Sussex PO21 2LH
4. **Date of valid or deemed commencement of development:** 19th March 2024
5. **Details of chargeable development to which this demand notices relates:**
 - a. **Planning Permission Reference:** BR/73/19/PL
 - b. **Demand Notice Reference** 997
 - c. **Site address:** Land To East Of Royal Norfolk Hotel Aldwick Road Bognor Regis PO21 2LH
 - d. **Development of Description:** Erection of 3 No. terraced residential dwellings, garden/cycle storage sheds & associated parking utilising the existing access (resubmission following BR/214/18/PL). This

application affects the setting of a listed building & affects the character & appearance of The Steyne, Bognor Regis Conservation Area.

6. Reason for issuing this additional demand notice:

An instalment was not paid by the due date

7. The outstanding amount of CIL interest and surcharges, that this additional demand notice relates to is: £4,564,65

A surcharge of £0 has been added to the amount of interest payable for failure to pay the previous Demand Notice by the due date.

The collecting authority may impose a surcharge equal to 5% of the amount due or £200, whichever is the greater amount.

8. When will this amount be due for Payment?

The above amount is due for payment immediately.

For more information on potential penalties of non payment, please see the Ministry for Housing and Local Government Guidance regarding the Community Infrastructure Levy:

<https://www.gov.uk/guidance/community-infrastructure-levy#collecting-the-levy>

9. Method and receipt of payment:

Please treat this Demand Notice as your invoice. You must pay by the due date(s) described above.

Best way to Pay:

Direct Bank Transfer -

Account Name **Arun District Council**

Sort Code **30-80-12**

Account **14615968**.

Ensure you quote the Planning Permission Reference shown above.

Receipt of your payment will be acknowledged by the CIL Officer within 10 working days.

In order to protect you from on-line fraud, you may wish to verify this Demand Notice by independently contacting the CIL officer prior to making any direct payment.

Yours faithfully

Neil Crowther
Group Head of Planning

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