

BR/72/15/L



Arun Civic Centre  
Maltrovers Road  
Littlehampton  
West Sussex BN17 5LF  
Tel: 01903 737756  
[www.arun.gov.uk](http://www.arun.gov.uk)

Application for listed building consent for alterations,  
extension or demolition of a listed building.  
Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

|                                                     |                              |             |      |                           |                                     |
|-----------------------------------------------------|------------------------------|-------------|------|---------------------------|-------------------------------------|
| Title:                                              | Mr                           | First name: | Ryan | Surname:                  | Ludlow                              |
| Company name:                                       | The University of Chichester |             |      |                           |                                     |
| Street address:                                     | Upper Bognor Road            |             |      |                           |                                     |
| Town/City:                                          | Bognor Regis                 |             |      |                           |                                     |
| County:                                             | West Sussex                  |             |      |                           |                                     |
| Country:                                            | United Kingdom               |             |      |                           |                                     |
| Postcode:                                           | PO21 1HR                     |             |      |                           |                                     |
| Are you an agent acting on behalf of the applicant? |                              |             |      | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

|                   |              |                 |                  |
|-------------------|--------------|-----------------|------------------|
| Telephone number: | Country Code | National Number | Extension Number |
|                   |              |                 |                  |
| Mobile number:    |              |                 |                  |
| Fax number:       |              |                 |                  |
| Email address:    |              |                 |                  |

Charlotte House  
65 Upper Bognor Road  
Bognor Regis

### 2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

### 3. Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s):

Window Replacement and Refurbishment

Has the work already started  
without planning permission?

☐ Yes ☒ No

### 4. Site Address Details

Full postal address of the site (including full postcode where available)

|                 |                          |         |  |
|-----------------|--------------------------|---------|--|
| House:          |                          | Suffix: |  |
| House name:     | University of Chichester |         |  |
| Street address: | Upper Bognor Road        |         |  |
| Town/City:      | Bognor Regis             |         |  |
| County:         | West Sussex              |         |  |
| Postcode:       | PO21 1HR                 |         |  |

Description:

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting: 494178  
Northing: 99626

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Application for listed building consent to  
replace & refurbish 6 No. windows on South  
elevation.

## 5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

## 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

## 7. Neighbour and Community Consultation

Have you consulted your neighbour or the local community about the proposal?

☐ Yes ☒ No

## 8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

## 9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

### Windows - add description

Description of existing materials and finishes:

Description of proposed materials and finishes:

### Vehicle access and hard standing - add description

Description of existing materials and finishes:

Description of proposed materials and finishes:

### Lighting - add description

Description of existing materials and finishes:

Description of proposed materials and finishes:

### Others - add description

Other

Description of existing materials and finishes:

Description of proposed materials and finishes:

Are you supplying additional information on submitted drawings or plans?

☒ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

GF Floor Plans 9335-ES-RL-GF01

FF Floor Plans 9335-ES-RL-FF01

Replacement window design 9335-ES-RL-WD01

## 10. Demolition

Does the proposal include total or partial demolition of a listed building?

☐ Yes ☒ No

### 11. Listed building alterations

Do the proposed works include alterations to a listed building?

☐ Yes ☒ No

### 12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know ☐ Grade I ☐ Grade II\* ☒ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

### 13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐ Yes ☒ No

### 14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

### 15. Certificates (Certificate A)

#### Certificate Of Ownership - Certificate A Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Title:  First name:  Surname:   
Person role:  Declaration date:  ☒ Declaration made

### 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date

