

Alan Holloway
9 Fishers Gate Cottages
Withyham
Hartfield
TN7 4BB

Dear Mr Holloway,

Town and Country Planning Act 1990 (As amended)
Town and Country Planning (General Permitted development) Order 2015 Schedule 2 Part 1 Class A

Prior Notification for a Permitted Development (Householder)

Development: Notification under extended permitted development rights for single storey rear extension to replace existing conservatory, measuring 3.89metres from existing dwellinghouse, with a height of 3.5 metres and an eaves height of 3.2m.

Location: 8 Greenwood Avenue Bognor Regis PO22 9EN

Thank you for your recent notification which I received on 5th May 2026. It is being validated by Breezie Allwright who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

No fee accompanied your notification. I suggest that the required fee is £249.00 and would be grateful if you would either make payment on line at

<https://www1.arun.gov.uk/make-a-payment/start>

or forward a cheque made payable to Arun District Council as soon as possible. If you have paid on line, please forward a copy of the fee receipt, so the payment can be quickly linked to the application. Please note we cannot accept cash.

CIL Additional Information Form

This application may be CIL liable, please complete and return the Form1 CIL Additional Information. The form and further information about CIL can be found on the website: www.arun.gov.uk/cil

Mapping shows that Bersted Green Primary School also borders the property, please amend the application form to include this.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with

a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **20th May 2026** or your notification will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>