



Mr M O'Hanlon
16 Aldwick Road
Bognor Regis
West Sussex
PO21 2LP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/68/13/L

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

11th April 2013

Dear Mr O'Hanlon

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)
Application for Listed Building Consent**

Development Application for listed building consent to restore the Summer house in the garden with a new roof and two side walls.
Location 16 Aldwick Road Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please submit 1 electronic or 3 paper copies of an amended location plan at scale 1:1250 with the whole proposed building included within the red edge in accordance with the guidance notes available on our website detailed below (click on National List). *red 08/05*

Please submit 1 electronic or 3 paper copies of an amended block/site plan at scale 1:500 with the red and blue edge to accord with the location plan and the proposed works clearly highlighted/hatched. The proposed building must be within the red edge on the location plan and block plan in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of separate existing and proposed floor plans at a scale of 1:50 clearly labelled in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of separate existing and proposed elevations at scale 1:100 or 1:50 clearly labelled in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of existing and proposed roof plans in accordance with guidance notes available on our website detailed below (click on National List).

✓ Please submit 1 electronic or 3 paper copies of an amended Design and Access Statement completed in accordance with the guidance notes available on our website detailed below (click on National List). *06/05*

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For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **25th April 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping horizontal flourish underneath the main text.

Karl Roberts

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