



Mrs June Grinstead
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website: www.arun.gov.uk/planning

Our Ref: BR/64/19/HH
Your Ref:

Please ask for:
Technical Support Team
01903 737711

Dear Your Home Plans Ltd

27th February 2019

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Remove conservatory unit and build up existing wall to create extension to existing bungalow
Location 29 Madeira Avenue Bognor Regis

Thank you for your recent application which I received on 26th February 2019. It is being validated by Technical Support Team who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes a dimension from the proposed extension to the rear boundary.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **13th March 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning