

Instruction for S106 Agreements/Deed of Variations/Supplemental Agreements etc

This instruction also provides the necessary authority and acts as a heads of terms

CHECKLIST:

- Authority/Decision Maker details (or if not known at instruction stage)
- 2 Plans – Location and Site Plan – area outlined in red
- Names of all parties to the S106
- Heads of Terms to be included in the S106

Planning Application Ref: BR/63/18/PL	Today's date: 19/03/2018	Current Deadline Date: 19/04/2018	Planning Officer: Simon Davis
Type of Agreement: Please select <u>one</u> of the following: * Pagham Harbour Agreement			
Who is responsible for this decision? Officer or Members?			
(NB <u>Pagham Agreements</u> – The authority will not be known at validation stage so please note Legal Officer to check later)			
PLANNING OFFICER – Complete BOX A or COMMITTEE – Complete BOX B			
BOX A – The Decision is delegated to a Planning Officer to agree the terms and finalise the S106 on behalf of the Council: (signature of Officer with the power): Print Name: xxxxxxxxxxxx Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.		BOX B – The Decision has been, or is to be made by Members at a Committee Meeting: • If this is a Development Control Committee Decision that has already been made, provide: Date of Development Control Meeting: xx/xx/xx Minute Number: xxxxxxxx • If this is for Development Control Committee to make the Decision at a future meeting, please provide the date of the meeting or insert 'to be advised' if the date has not been set Date of Future Development Control Meeting: xx/xx/xx or To Be Advised If this a Pagham Harbour Contributions Agreement – Advise Legal Services here that the delegated authority is not known at validation stage. xxxxxxxx	
List Full Names of all parties to the S106		1. 2. 3. 4.	
Please attach the following plans, with the site <u>outlined in red</u> : • a location plan, and • a site plan			

HEADS OF TERMS – Planning Officer to complete

FINANCIAL obligation(s) summary				or change			
Trigger Point	Amount	Due to (ADC, WSCG, NHS, other)	Destination/ project	5% or £15,000 for related projects	Spend by restriction		
Access Management	ON 02	£2,613	ADC	Recycle	~1/13		
Contributor	Report		Highways				
Commencement							

NON-FINANCIAL obligation Summary			
Trigger Point	Due To (ADC, WSCG, other)	Department/Officer to Confirm Compliance	

COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

Seal Register Number N/A	Date of Agreement (or original deed/agreement if this is a variation/supplemental) 14-03-2008	Legal Ref: 6694	Statement completed 
-----------------------------	--	--------------------	---

Please distribute completed statement to: Sue Loveday (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk